



**Board of Trustees**  
**MINUTES**  
**December 29, 2021**

The monthly meeting of the Governing Board of Kearney County Health Services met in the Functional Health Room of Kearney County Health Services, 727 East First Street, Minden Nebraska, Wednesday, December 29, 2021.

Notice of the meeting was posted at Kearney County Health Services, Hospital, Minden Medical Clinic, Minden Post Office, Minden Exchange Bank and [www.kchs.org](http://www.kchs.org) under Board of Trustees. A Board Packet with an agenda of the meeting, minutes, and other pertinent information was e-mailed to each Board member prior to the meeting.

**I. Call to Order and Roll Call**

Chairman McBride called the meeting to order at 12:04 PM and called attention to the public meeting laws that are posted in the meeting room.

Present:

**Board Members**

Jeff Hanson  
Stephen Olson  
Sam Stadler  
Dick McBride, Chairman  
Clark Abrahamson

**County Board of Supervisors**

Brent Stewart - Absent

**Others:**

Cindy Ramsey (Minden Courier)

**KCHS Medical Staff**

None

**KCHS Staff**

Luke Poore, CEO  
Gavin Blum, CFO  
Kendra Brown, CNO  
Rebecca Cooke, COO  
Janell Shelton, Director of Primary Care  
Mary Bunger, RN, Patient Care Coordinator  
Mark Klabunde, Director of Pharmacy  
Kathy Middleswart, Director of QA/IC

**II. Public Comments/Communication**

Notes of thanks were sent to KCHS from the family of Don Overleese, Scott Johnson and Judie Anderson and Dinah Sandman from Axtell for her Great Dictionary from KCHS sponsorship of a Rotary Program giving Dictionaries in Kearney County.

**III. Approval of Minutes**

**Action Taken:** A motion was made by Jeff Hanson to approve the meeting minutes of the regular meeting on November 24, 2021. The motion was seconded. Voting aye: Olson, McBride, Stadler, Abrahamson and Hanson. Motion carried.

**IV. Old Business**

None

**V. New Business**

1. LIFEPAK Defibrillator

A proposal was given by Kendra Brown, CNO for a LIFEPAK 15 V4 Monitor/Defibrillator and supporting equipment from Stryker Medical for a total of \$22,625.37.

**Action Taken:** A motion was made by Stephen Olson and seconded to the approve the purchase. Voting aye: McBride, Olson, Hanson, Abrahamson and Stadler. Motion carried.

2. Stryker Orthopedic Power Tool Set

A proposal for a Stryker Orthopedic Power Tool Set was presented by Luke Poore, CEO for a total of \$39,935.56 from Stryker Instruments.

**Action Taken:** A motion was made by Jeff Hanson and seconded to approve the purchase. Voting aye: Olson, Hanson, Abrahamson, Stadler and McBride. Motion carried.

**VI. Reports**

1. Kearney County Medical Fund

a. Luke Poore presented a Day of Giving 2021 Summary which revealed a net total of \$27,794.00 after expenses in donations.

b. Included in that total included a random gift of \$10,000 from Stuart and Cathy Barnes from Longmont, Colorado past visitors of Pioneer Village and a \$10,000 gift from Dr. John Finkner in memory of his wife Phyllis. A clinic exam room will be recognized in Phyllis's name.

2. Financial / Statistical Report and Update

a. Financial/Statistical Report for November 20221 as presented by Gavin Blum, CFO.

b. Bad Debt Report

Bad Debt NOVEMBER	OCTOBER	FY Average 2021	FY Average 2020	FY Average 2019
\$30,685.15	\$32,495.09	\$34,000	\$40,840	30,391

Gavin concluded the Financial/Statistical Reports and Updates.

**Action Taken:** A motion was made by Sam Stadler to approve the Financial/Statistical Report. The motion was seconded. Voting aye: Stadler, McBride, Olson, Abrahamson and Hanson.

**Action Taken:** A motion was made by Jeff Hanson to approve the Bad Debt Report. The motion was seconded. Voting aye: Olson, Hanson, Abrahamson, Stadler, and McBride. Motion carried.

c. Section 127 Plan

KCHS has offered tuition, fee and books for college and university classes for some time. It was decided upon Legal advice to adopt an official Educational Assistance Agreement under Section 127 of the Internal Revenue Code for KCHS employees. The Agreement remains much the same as before with FTE receiving up to \$2,000 of tuition reimbursement per academic year and PT Employees up to \$1,000. Another change is that Student loan repayment costs also qualify due to the expansion of Section 127 in 2020 through the CARES act. Each Board member was given the full details of the Adoption Agreement prior to the meeting in the Board Packet.

**Action Taken:** After discussion a motion was made by Clark Abrahamson to approve the Plan. The motion was seconded. Voting aye: Stadler, McBride, Olson, Hanson and Abrahamson. Motion carried.

3. Ancillary Services Report

a. Patient Cares Services Report

i. COVID-19 Update: All vaccination mandates that pertain to KCHS on currently on hold until decided on by the U.S. Supreme Court.

1. Vaccination Numbers for the Year

a. Mass Vaccination Clinics at Fairgrounds: 18

- b. Children Clinics at KCHS: 3
- c. On-site Clinics at Schools: 5
- d. Number of Doses Administered at Fairgrounds and On-site: 5,924 Doses

ii. Retirement Plan Update

Balance at Rollover	Current Balance	Rate of Return : 10/1/21-11/30/21
\$4,450,840	\$5,202,852	+4.32%

- 1. Eligible Contributing: 85 Employees
- 2. Eligible not Contributing: 8 Employees
- 3. Terminated with Balance: 30 Employees

iii. Rehabilitation

Rebecca Cooke communicated that Ross Oberg, PT has pursued certification, and will bridge the void in the Wound Care Program in the absence of Tiffany Weeder, APRN. Katie Odvody, PA will also pursue Wound Care Training following her practice start in March 2022.

Rebecca Cooke stated that Valerie Grollmes, PTA has been hired on as PRN, and will assist during an upcoming maternity leave.

Rebecca Cooke made mention that revenue for the Rehabilitation Services for November was the highest month yet for the organization.

iv. Senior Life Solutions

- 1. Current Patient Enrollment: 6 Active Patients
- 2. Billable units: 134 Units plus 5 additional Telehealth Units
- 3. New Admissions: 2 Patients
- 4. Graduations from SLS: 2 Patients in November

v. Marketing

Rebecca Cooke gave a brief report on overall marketing statistics speaking to Social Media and Website traffic.

vi. Human Resources (Hires/Terminations)

Rebecca Cooke updated the Board of Trustees on currently active recruitments for Nursing on Acute, and an HIM Clerk. Also provided were metrics related to turnover for the organization comparing previous years and months for the organization.

4. Quality Assurance Report

- a. Kathy Middleswart, Director of QA/IC briefed the group on the Quality Assurance meeting in December.

Highlights included:

- The two negative pressure rooms are being used frequently, specifically for Covid positive patients receiving Regeneron infusions.
- Quality Indicators for infection control were reviewed, all within normal limits. One patient had 13 days with a Foley cath in place, but no healthcare associated infections reported. Department reports were given by Lab, Environmental Services, Maintenance which reported that rounds have been completed on the 20<sup>th</sup> of each month since CAH survey to ensure all electrical devices have been checked or contracted for preventive maintenance. Others attending were Pharmacy, and Acute Care.
- Kathy Middleswart, Mark Klabunde, Kendra Brown, and Janell Shelton will be starting a clinic antimicrobial committee soon.



5. CEO Report

a. Outpatient Services Update

Urology clinic plans are ongoing.

b. Medical Staff Recruitment

Katie Odvody, PA graduated from the Physician Assistant Program in December. She is originally from Crete, Nebraska. She will start her practice March 7, 2022. Her fiancé, Kobe, will be searching for a teaching position in Kearney County area. Dr. Shelby Liesemeyer, MD will begin her practice in September 2023. KCHS will continue to source through potential candidates going into 2022. Prior to Katie Odvody's start Dr. Brandon Jahnke, MD will be assisting during clinic hours Tuesday and Thursdays through March 2022.

KCHS has also entered into an agreement with UNMC to begin hosting 2<sup>nd</sup> and 3<sup>rd</sup> year residents for 4-8 week rotations with Family Medicine Physician Residents beginning April 1, 2022.

c. Cerner "Community Works" Program

Preliminary phases of the 2022 health record conversion are ongoing.

d. Policies

There were no Facility Policies for Approval in December given the Medical Staff does not meet in December for their monthly meeting.

6. Medical Staff Report

No Report.

**VIII. Executive Session**

At 12:45 PM, a motion was made by Clark Abrahamson to go into Executive Session for Charity Care, Personnel and Legal issues.

**Action Taken:** The motion was seconded. Voting aye: Hanson, Abrahamson, Stadler, McBride and Olson. Motion carried. Other staff left the meeting except Janell Shelton, Luke Poore, and Gavin Blum.

**Action Taken:** At 1:10 PM, a motion was made by Clark Abrahamson to come out of Executive Session. The motion was seconded. Voting aye: Stadler, Abrahamson, Olson, Hanson and McBride. Motion carried.

**Out of Executive Session/Action Taken**

**Action Taken:** Stephen Olson made a motion to approve the Charity Care as presented by Gavin Blum, CFO. The motion was seconded. Voting aye: Hanson, Abrahamson, Stadler, McBride, and Olson. Motion carried.

With no further business the meeting adjourned at 1:18 PM.

**IX. Other Comments/Communications**

Date of the next Board of Trustees Meeting is **January 26, 2022** in the Functional Health Area beginning at 12:00 PM.

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Chairman

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Secretary