



**Board of Trustees  
Minutes  
February 22, 2023**

The February 2023 meeting of the Board of Trustees of Kearney County Health Services met in the Functional Health Room of Kearney County Health Services, 727 East First Street, Minden, Nebraska on Wednesday, February 22, 2023. Notice of the meeting was posted at Kearney County Health Services, Hospital, Minden Medical Clinic, Minden Post Office, Minden Exchange Bank and [www.kchs.org](http://www.kchs.org) under Board of Trustees. A Board Packet with an agenda of the meeting, minutes, and other pertinent information was emailed to each Board member prior to the meeting.

**I. Call to Order and Roll Call**

Chairman Dahlgren called the meeting to order at 12:11 PM and called attention to the public meeting laws that are posted in the meeting room.

Present:

**Board Members**

AJ Dahlgren-Chairman  
Jeff Hanson  
Dick McBride-Absent  
Stephen Olson, Secretary  
Sam Stadler

**County Board of Commissioners**

Brent Stuart - *Absent*

**Others**

Cindy Ramsey (*Minden Courier*)

**KCHS Medical Staff**

Shannon Kuehn, APRN

**KCHS Staff**

Luke Poore, CEO  
Gavin Blum, CFO  
Kendra Brown, CNO  
Danielle Blank, RN, Quality Assurance Coordinator  
Rebecca Cooke, COO  
Janell Shelton, Director of Primary Care  
Connie Jorgensen, Administrative Assistant

**II. Public Comments/Communication**

There was no Public Comment or Communications.

**III. Approval of Minutes**

**Action Taken:** A Motion was made by Steven Olson to approve the meeting minutes of the January 25, 2023 meeting. The motion was seconded.

Voting Aye: Hanson, Olson, Stadler, and Dahlgren.

Absent and Not Voting: McBride.

Motion Carried.

**IV. Old Business**

Luke Poore, CEO updated the progress of recent purchases which included the Baxter Infusion /Syringe Pumps and the Telemetry System Upgrade.

**V. New Business**

1. HIPAA One Proposal - IT Penetration Testing

Luke Poore, CEO was notified that MMIC (our current Cyber Security Carrier), would be withdrawing its services from the market and not offering going into renewal this Spring.

Given this recent news, Senior Administration has been discussing it is likely time as we look for potential suitors on the Cyber Security Carrier going forward, it would likely be a wise time to have an updated IT Network Penetration Test as well as review the Security Risk Assessment Template that has been used over the years.

Intraprise Health (IH) submitted a proposal for conducting a black-box penetration test on the KCHS external facing IP addresses, web applications, domains, and/or network devices in scope. Reporting will identify vulnerabilities/gaps and their associate remediation. The cost for the Cybersecurity Initiative was \$6,400.00. A second bid from Hamilton Cybersecurity Solutions was quoted at \$30,000. After review of the two companies the Administration and IT Team requested the approval of the bid from Intraprise Health.

**Action Taken:** A Motion was made by Sam Stadler to approve the bid from Intraprise Health. The motion was seconded.

Voting Aye: Olson, Stadler, Dahlgren, and Hanson.

Absent and Not Voting: McBride.

Motion Carried.

## VI. Reports

### 1. Kearney County Medical Fund

Luke reported that the Fund Committee set Friday, June 9, 2023 for the Kearney County Health Fund's Annual Golf Tournament at the Minden Country Club. Further details will be discussed at the upcoming meetings, however the date and location are set.

### 2. KCHS Financial /Statistical Report and Update

a. Gavin Blum, CFO gave the Statistical / Financial Report for January 2023.

Balance Sheet	January 2023	December 2022
Total Current Assets	17,301,014	17,080,004
Net Capital Assets	11,831,830	11,913,367
Total Assets	29,132,844	28,993,372
Total Current Liabilities	1,365,985	1,471,344
Net Assets	25,082,788	24,816,900
Net Assets and Liabilities	29,132,844	28,993,372

Statement of Profit & Loss	January 2023	Budget	YTD
Net Operating Revenue	1,517,216	1,437,418	9,965,383
Total Operating Expenses	1,330,408	1,305,919	9,293,041
Income (Loss) from Operations	186,808	131,499	672,342
Non-Operating Revenue	92,525	50,199	237,614
Net Earnings (Loss)	279,332	181,698	909,957

Financial Indicators FY 2023 (Profitability)			
	November 2022	December 2022	January 2023
Days Cash on Hand	374	313	357
Days In Patient Accounts Receivable (Gross)	46	48	50

Financial Indicators FY 2023 (Cost Per Day)			
	November 2022	December 2022	January 2023
Clinic	5,810	7,420	6,805
Hospital	32,056	38,512	32,390

Statistical Summary Highlights	January 2023	Statistic
Swing Bed Admissions	10	Most since January 2021
Swing Bed Days	95	2 <sup>nd</sup> Most in last 12 Months
Ultrasounds	19	Most since September 2022
Nuclear Medicine Procedures	7	2 <sup>nd</sup> most in this Fiscal Year
Specialty Clinic Visits	132	1,730 Projected (1,931 in 2022)
Primary Care Visits	699	8,889 Projected (9,177 in 2022)
<b>Providers</b>		
Doug Althouse, MD	5	Most SB Admits this Fiscal Year
Andy Craig, MD	4	Most SB Admits this Fiscal Year
Katie Quichocho, PA-C	102	3 <sup>rd</sup> most clinic visits since Start
Doug Wulf, APRN	24	2 <sup>nd</sup> most ER visits this Fiscal Year

Accounts Payable Register (Gross)	December 2022	January 2023
(2) Payrolls & (1) Check Run	1,260,929.01	1,377,894.06

Bad Debt Report				
January 2023	December 2022	FY Average 2022	FY Average 2021	FY Average 2020
\$25,172.34	\$85,431.53	\$59,000	\$43,982	\$40,840

**Action Taken:** A Motion was made by Stephen Olson to approve the Financial and Statistical Report and Bad Debt Report for January 2023. The motion was seconded.

Voting Aye: Olson, Stadler, Dahlgren, and Hanson.

Absent and Not Voting: McBride.

Motion Carried.

### 3. Quality Assurance /Infection Control Report

Luke introduced the new Director of Quality Assurance and Infection Control, Danielle Morgan, RN. Danielle reviewed reports from Utilization Review, Human Resources, HIM, Cardiac Rehab, and Senior Life Solutions given at the February 2023 meeting.

**Action Taken:** A Motion was made by Sam Stadler to approve the Quality Assurance and Infection Control Reports.

Voting Aye: Dahlgren, Stadler, Olson and Hanson.

Absent and Not Voting: McBride.

Motion Carried.

### 4. Ancillary Services Report

Rebecca Cooke, COO reviewed the Operations Report for February 2023 touching on the revenue and expenses of both Physical Rehabilitation and the Senior Life Solutions Program. Rebecca stated that current enrollment for the Senior Life Solutions program had jumped to (12) active patients, with (4) admissions to the program coming in the month of February.

Rebecca also touched briefly on marketing and advertising statistics.

### Hires

Position	Department	Status
LPN (Night) <i>(Transfer from Specialty Clinic)</i>	Acute	Full-Time
Patient Care Tech	Acute	Part-Time
Director of QA/IC <i>(Transfer from Acute)</i>	Acute	Full-Time

### Separations

Position	Department	Status
Director of QA/IC	Acute	Full-Time

### Recruiting

Position	Department	Status
RN / LPN (Night)	Acute	Full-Time
Clinic LPN or RN	Medical Clinic	Full-Time

### Employment Numbers

January 2023	Total	Full-Time	Part-Time/PRN	FTEs
	124	90	34	96.28

## 5. CEO Report

### a. Outpatient Services

Recruitment of a Wound Care provider is looking promising to start sometime in Late-Spring, Early-Summer in coordination with Restorix Health. Mary Lanning Memorial Hospital will have an APRN graduating that currently serves as a Registered Nurse which will be an option for us; otherwise we can look at other available resources as well. Restorix Health will be contracted with to assist in program management, but also provide certified Wound Care RNs for support.

Nebraska Heart Institute (NHI) has been providing a two-provider model between Dr. Douglas Kosmicki and Amy Theesen, APRN. Currently Pioneer Heart Institute has been providing services from Dr. Douglas Netz and hope to add Cassandra Lundberg, PA-C, starting in March or April.

Over the last year, we have worked towards independence with Sonography employing Ultrasound Techs directly while doing almost 100% in-house. NHI has historically provided Cardiac Stress Tests at Kearney County Health Services. Pioneer Heart Institute wants to be more involved in providing these services especially for their own Cardiac Stress Tests referred by Pioneer Heart Institute providers. Luke Poore stated pricing is being reviewed.

### b. Cerner Community Works Program

End-User Training has continued departmentally with things ramping up in January and February. Medical Staff training is scheduled for the week of February 28<sup>th</sup>. Luke Poore communicated that March 13<sup>th</sup> will hold in terms of conversion.

### c. Trauma Designation

With thanks to the entire staff, in heading up our Level IV Trauma Designation, we recently received verbal approval of our State Trauma Certification. The State was very complimentary on our patient care practices, education and best care practices. Kendra noted that the State also recommended we could adjust our billing to a Trauma Center.

### d. Community Health Assessment

Luke Poore communicated plans to start a new Community Health Needs Assessment as it has been almost five years since the last one. We hope to engage with the Public Health Department to work with us. A tentative kick-off date has been scheduled for April 27<sup>th</sup>, 2023 with Two Rivers public Health Department.

e. Kearney County Health Services Scholarships

Luke communicated to the Board of Trustees that (2) scholarships will be offered again to the Kearney County school systems to students interested in a healthcare career. The deadline to apply is March 31, 2023.

f. Policies for Board Approval

Luke Poore communicated the "Facility Bypass Policy" is still in draft format, stating that it will likely be on the agenda for next month as well as changes in Medical Staff Bylaws and Rules and Regulations. Baird Holm is currently reviewing both Medical Staff Bylaws along with the Rules and Regulations to ensure best practices and necessary updates are made.

6. Medical Staff Report

Shannon Kuehn, APRN gave a brief Medical Staff Report with no concerns but anxious to get Cerner started.

**VIII. Executive Session**

**Action Taken:** At 12:44 PM, a motion was made by Steven Olson to go into Executive Session. The motion was seconded.

Voting Aye: Olson, Stadler, Hanson, and Dahlgren.

Absent and Not Voting: McBride.

Motion Carried.

Other staff left the meeting except Luke Poore, Gavin Blum, Rebecca Cooke, and Janell Shelton.

**Action Taken:** A motion was made by Jeff Hanson to come out of executive session at 1:06 PM. The motion was seconded.

Voting Aye: Dahlgren, Hanson, Olson, and Stadler.

Absent and Not Voting: McBride

Motion Carried.

**Action Taken:** A Motion was made by Jeff Hanson to approve the following applications for appointment or reappointment to the KCHS Medical Staff. The motion was seconded.

Voting aye: Hanson, Olson, Stadler, and Dahlgren.

Absent and Not Voting: McBride.

Motion Carried.

Name	Title	Scope of Practice	Appoint.	Re-Appoint.	Active Staff	Consulting Staff	Affiliate Staff	Locums Staff	Affiliation
Matthew Mendlick	MD	Radiology		X		X			GI Radiology Associates
Monjuari Gillian	MD	Radiology		X		X			GI Radiology Associates
Allison Summer	MD	Radiology		X		X			GI Radiology Associates
Ryan Dehaan	MD	Pathology		X		X			Pathology Medical Services
Davis Hadford	MD	Radiology		X		X			GI Radiology Associates
Scott Lowe	MD	Radiology		X		X			GI Radiology Associates
Daniel Novinski	MD	Radiology		X		X			GI Radiology Associates
Taylor Rohrbaugh	PA-C	Cardiology	X				X		Pioneer Heart

**Action Taken:** A motion was made by Sam Stadler to approve the application for Charity Care. The motion was seconded.

Voting Aye: Stadler, Dahlgren, Hanson, and Olson.

Absent and Not Voting: McBride.

Motion Carried.

**IX. Other Comments**

Date of the next monthly meeting is March 29<sup>th</sup>, 2023 in the Functional Health Area beginning at Noon.

**X. Adjournment**

The meeting was adjourned at 1:07 PM.

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AJ Dahlgren, Chairman

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Stephen Olson, Secretary