



Board of Trustees
MINUTES
May 26, 2021

The regular meeting of the Governing Board of Kearney County Health Services met in the Functional Health Room of Kearney County Health Services, 727 East First Street, Minden Nebraska, Wednesday, May 26, 2021.

Notice of the meeting was posted at Kearney County Health Services, Hospital, Minden Medical Clinic, Minden Post Office, Minden Exchange Bank, and www.kchs.org under Board of Trustees. A Board Packet with an agenda of the meeting, minutes, and other pertinent information was e-mailed to each Board member prior to the meeting.

I. Call to Order and Roll Call

Chairman McBride called the meeting to order at 12:05 pm and called attention to the public meeting laws that are posted in the meeting room. Present :

Board Members

Jeff Hanson
Stephen Olson-Absent
Sam Stadler
Dick McBride-Chairman
Clark Abrahamson

County Board of Supervisors

Brent Stewart-Absent

Others:

Joe Beckenhauer, Beckenhauer Construction

KCHS Medical Staff

Renee Grams, APRN

KCHS Staff

Luke Poore, CEO
Gavin Blum, CFO
Rebecca Cooke- Director of Operations
Janell Shelton-Clinic Director
Kendra Brown, CNO Hospital
Kathy Middleswart, RN-Quality Assurance Director
Connie Jorgensen, Administrative Assistant

II. Public Comments/Communication

Thank yous from Wilcox-Hildreth Post Prom Committee, Minden High School Yearbook Staff, and the Montgomery Family were read. A Proclamation from the City of Minden declaring the month of May as Nurse's Month with the theme "You Make a Difference" was shared with the group.

III. Approval of Minutes

After a review of the April 28, 2021 meeting Clark Abrahamson made a motion to approve the minutes. The motion was seconded. Voting aye: Stadler, McBride, Abrahamson, and Hanson. Absent and not voting, Olson. Motion carried.

IV. Old Business-None

***VII. Other Business- Clinic Entrance Update:** Joe Beckenhauer reported that if the weather cooperates the concrete for the west parking space will be poured in the next two days. Other discussion took place concerning the roof drainage. Joe told the group that connectors were installed to drain out to the parking area. Joe left the meeting at 12:18 pm.

V. New Business: Blue Cross Blue Shield Proposal: Luke and Gavin presented two options for employees from Blue Cross Blue Shield. Option 1 offered an 8.41 % decrease from the current plan. Option 2 offered an 8.20% decrease in the current plan. 36 employees enrolled in Option 1 and 18 employees enrolled in option 2. Premiums were compared to NACO premiums but with the overall 8% decrease in Holmes Murphy found them to be a better deal plus communication with Holmes Murphy is considerable better.

A quote for a new microscope for ear, nose and throat surgeries was requested by Dr. Blecha. The microscope Prescott's OmniPlus OSM200 ENT Microscope submitted two quotes of \$12,550 and \$15,550. Seeing not much difference in the two Dr. Blecha recommended the lower cost of \$12,550. After discussion on maintenance cost and other concerns a motion was made by Sam Stadler to approve the cost of the microscope at \$12,500. The motion was seconded. Voting aye: Hanson, Stadler, McBride and Abrahamson. Absent and not voting Olson. Motion carried.

VI. Reports*

1. Kearney County Medical Fund

Planning for the June 10, 2021 Golf Tournaments are ongoing. At this time 21 teams have come forward. Luke also talked about the Randall Wolfe Memorial Wall which we hope to complete in July or August, 2021.

2. Financial / Statistical Report

Gavin Blum, CFO gave the following reports for March 2021:

Balance Sheet	Current Year	YTD	Comments
Cash and Cash equivalents	\$10,156,140	\$11,864,646	The 1.7 M Accelerated Payment was given back but earned some positive interest for KCHS.
Total Current Assets	\$14,357,101	15,999,458	
Net Capital Assets	\$12,054,226	\$27,874,031	
Total Assets	\$26,411,328	\$27,874,031	
Total Current Liabilities	\$4,167,926	\$6,145,285	
Total Net Assets & Liabilities	\$26,411,328	\$27,874,031	

Profit and Loss Statement	April	Budget Amt	YTD	
Clinic Revenue	171,787	166,666	1,631,424	
Gross Patient Service Revenue	1,431,392	1,214,712	13,630,140	
Net Patient Service Revenue	1,049,716	1,070,254	10,735,033	
Other Operating Revenue	102,602	125,000	1,094,029	
Total Operating Expenses	1,073,384	1,045,503	10,692,896	2% over budget
Income (loss) from Operations	78,934	149,751	1,136,166	
Net Earnings (Loss)	529,368	189,775	3,100,612	

Financial Indicators	APRIL	MARCH	
Days of Cash on Hand	360	365	
Days in Patient Accounts Receivables	54	54	
Accounts Payable Register	2,670,598.98		

Statistics	APRIL	MARCH	Comment
Acute+ Swing Bed + Medicare +Observation Days	92	51	
Lab Procedures	2631	2631	
Radiology +CT+MRI+Vascular+Nuc Med	349	373	
Physical Therapy	1064	1066	First profitable month
Cardiac Rehab	58	46	
Out Patient Surgery	47	23	
Specialty Clinic Visits	126	147	
ER Visits	70	83	5% more YTD
Total Minden Clinic Visits+ Nurse Visits+ Telehealth visits	705	688	
Senior Life Solutions Units		274	

b. Bad Debt Report

Bad Debt	APRIL	FY Average 2020	FY Average 2019
	\$27,284.45	\$40,840	\$30,391

A motion was made by Clark Abrahamson to approve the Financial/Statistical report. The motion was seconded. Motion carried. Voting aye: McBride, Hanson, Stadler and Abrahamson. Absent and not voting: Olson.

Annual Report of the KCHS Identity Theft Program. Gavin explained the purpose of the program and a brief report of actions taken through policy and procedures including photos of children starting at the age of 2 and actions taken upon admission of patients. A motion was made by Clark Abrahamson to approve the KCHS Identity Theft Program report. The motion was seconded. Voting aye: Stadler, Hanson, McBride and Abrahamson. Absent and not voting: Olson. Motion carried.

FY 2022 Budget Assumptions: Gavin outlined the FY 2022 report including Revenue Assumptions, Expense Assumptions and Cost Based Reimbursement Assumptions. Highlights included Data Processing increase with EMR change planned but will not increase cost until go live date, and no change in Retirement plan which will remain at matching percentage of 3%. Salaries and Benefits increase of 3% increase based on performance. Hopefully the utilization of additional square footage with Covid Clinic and Physical Therapy this year should help total reimbursement calculations.

Profit/Loss Statement: Gross Patient Service Revenue history: Since dropping LTC and HinterLong Living we have seen increases of 20%, 27% and 10% projected in 2022. Equipment Budget and Capital Budget estimated costs were reviewed as well as the Proposed Budget for 2022. A question arose concerning a decrease in the budget for repairs and maintenance from 325,980 to 292,425 in 2022. This year was \$60,000 higher than last year and other historical numbers. With a change in vendors and roof top repairs this year it was hopeful to save some money this FY. A motion was made by Clark Abrahamson to approve the Budget Proposal for 2022 Fiscal Year. The motion was seconded. Voting aye: Abrahamson, Stadler, Hanson and McBride. Absent and not voting: Olson. Motion carried.

4. Ancillary Services Report:

Highlights of the Ancillary Report by Rebecca Cooke, Director of Professional Services were as follows:

Senior Life Solutions Director has resigned and recruiting for a new director are ongoing.

Other positions currently recruiting: Night shift RN or LPN and Director of Clinical Informatics (RN).

Bernie Lewis RN will be retiring in June.

4. Monthly QA Report:

Kathy Middleswart updated the group on April, 2021 meeting. Brielle Grams will be taking over HR Quality Reports. Department reports were summarized.

5. CEO Reports, Updates, and Policy Approvals:

Chief Executive Report given by Luke Poore briefed the group on

1. Outpatient Services –ENT and possibly getting an urologist for a urology clinic.
2. Electronic Health Record-Moving forward with comparing CPSI's Thrive and Cerner's "Community Works" programs to determine which EHR will fit KCHS. A group of 10 individuals including Luke will provide a "group" recommendation to the Board.
3. Clinic Intersection: At the City Council meeting on May 17 revealed that there was not much optimism that the State would assist at this time to provide a solution to the drainage issues of the intersection between 1st and Hull due to financial costs.
4. KCHS has notified our current retirement plan broker (Ohio National) that we will be proceed with an RFP process to review our current retirement plan structure and cost with market offerings.

VIII. Executive Session

At 1:30 pm, a motion was made by Sam Stadler to go into executive session for Credentials and Bad Debt issues. The motion was seconded. Voting aye: Stadler, Abrahamson, McBride and Hanson. Motion carried. Absent and not voting, Olson. Other staff left the meeting except Janell Shelton, Luke Poore, and Gavin Blum. At 1:50 pm, a motion was made by Clark Abrahamson to come out of executive session. The motion was seconded. Voting aye: Stadler, Abrahamson, Hanson and McBride. Absent and not voting Olson. Motion carried.

Out of Executive Session/Action Taken

A motion was made by Clark Abrahamson to approve the Credentials and Charity Care as presented to the Board and are listed below. The motion was seconded. Voting aye: Stadler, Abrahamson, Hanson and McBride. Absent and not voting Olson. Motion carried. With no further business the meeting was declared adjourned at 1:55 pm.

IX. Other Comments/Communications:

Date of the next monthly meeting is **June 30, 2021** in the functional health area.

Chairman

Secretary

Name	Title	Scope of Practice	Appointment	Reappointment	Active Staff	Consulting Staff	Affiliate Staff	Locums	Affiliation
Amanda Dimmitt	MD	Radiology		X		X			Plains Radiology

POLICIES (Revised)-for approval May 2021

1. Emergency Room –Nursing /Emergency Room
2. Inclement Weather (Acute Care)-Nursing
3. Acute Care Self Scheduling –Nursing
4. Non-Discrimination of Patients-Nursing /RHC
5. Person or Entity Authentication-HIPAA
6. Post Delivery Care-Nursing/Emergency Room
7. Procedure for Preparing Patient Rooms for Surgical Patients-Nursing
8. Risk Management (Occurrence Report and Incident Tracking-Safety
9. Use of Kangaroo Joey Feeding Pump-Nursing

