



Board of Trustees
MINUTES
October 27, 2021

The monthly meeting of the Governing Board of Kearney County Health Services met in the Functional Health Room of Kearney County Health Services, 727 East First Street, Minden Nebraska, Wednesday, October 27, 2021.

Notice of the meeting was posted at Kearney County Health Services, Hospital, Minden Medical Clinic, Minden Post Office, and www.kchs.org under Board of Trustees. A Board Packet with an agenda of the meeting, minutes, and other pertinent information was e-mailed to each Board member prior to the meeting.

I. Call to Order and Roll Call

Chairman McBride called the meeting to order at 12:02 pm and called attention to the public meeting laws that are posted in the meeting room. Present :

Board Members

Jeff Hanson
 Stephen Olson
 Sam Stadler
 Dick McBride-Chairman
 Clark Abrahamson

County Board of Supervisors

Brent Stewart

Others:

Cindy Ramsey-Minden Courier

KCHS Medical Staff

Cade Craig, MD

KCHS Staff

Luke Poore, CEO
 Gavin Blum, CFO
 Rebecca Cooke- Director of Operations
 Janell Shelton-Clinic Director
 Kendra Brown, CNO Hospital
 Kathy Middleswart, RN-Quality Assurance Director
 Connie Jorgensen, Administrative Assistant

II. Public Comments/Communication: None

III. Approval of Minutes

After a review of the September 29, 2021 meeting a correction was made by Steven Olson to change the time into Executive Session to 12:55 pm instead of 11:55 pm. The motion was seconded. Voting aye: Olson, McBride, Stadler, Abrahamson and Hanson. Motion carried and the Minutes will be corrected.

IV. Old Business: None.

V. New Business: None.

VI. Reports

1 **Kearney County Medical Fund:** Luke reported that KCHS will take part in the 2021 Day of Giving on November 18, 2021. Donations will assist in the purchasing of the 3D Mammography Equipment.

2. Financial / Statistical Report and Update for September 2021

Gavin Blum, CFO gave the following reports for September 2021:

| Balance Sheet | Current Year | YTD | Comments |
|---|---------------------|--------------|--|
| Cash and Cash equivalents | \$10,168,657 | \$9,862,220 | CONTINUED STRONG OPERATIONS |
| Total Current Assets | \$14,842,746 | \$14,421,316 | |
| Net Capital Assets | \$12,868,237 | \$12,521,454 | 3D MAMMOGRAM; SCOPE TOWER; COLONOSCOPE |
| Total Assets | \$27,710,983 | \$26,933,770 | |
| Total Current Liabilities | \$3,483,611 | \$3,292,982 | |
| Total Net Assets & Liabilities | \$27,710,983 | \$26,933,770 | |

| Profit and Loss Statement | SEPT 2021 | Budget Amt | YTD | Comments |
|--------------------------------------|------------------|-------------------|------------|---|
| Clinic Revenue | 220,128 | 183,841 | 656,698 | |
| Gross Patient Service Revenue | 1,743,468 | 1,489,661 | 4,939,529 | 10.5% OVER BUDGET & 20% OVER PRIOR YEAR |
| Net Patient Service Revenue | 1,320,234 | 1,207,653 | 3,694,141 | |

| | | | | |
|--------------------------------------|-----------|-----------|-----------|-------------------------------------|
| Other Operating Revenue | 136,435 | 112,500 | 392,115 | 340B |
| Total Operating Expenses | 1,261,973 | 1,149,274 | 3,537,372 | 2.6% OVER BUDGET;VACCINES, SALARIES |
| Income (loss) from Operations | 194,696 | 170,879 | 548,885 | |
| Net Earnings (Loss) | 264,233 | 188,695 | 649,486 | 14.7% OVER BUDGET |

Brent Stuart asked if KCHS was involved with proceeds from the opioid settlement in the state of Nebraska. Luke and Gavin confirmed KCHS was not aware of any settlement. The County had received notice and was given 3 options on how to receive the settlement and was wondering what action KCHS was going to take.

| | | | |
|---|------------------|---------------|---|
| Financial Indicators | SEPT 2021 | AUGUST | |
| Days of Cash on Hand | 305 | 328 | |
| Days in Patient Accounts Receivables | 47 | 49 | |
| Accounts Payable Register | 1,134,442.60 | 1,794,751.26 | HIGHER PAYABLES TO SLS FOR INTERIM DIRECTOR;REDLG PAYMENT |

| | | | |
|--|-------------|---------------|----------------|
| Statistics | SEPT | AUGUST | Comment |
| Acute+ Swing Bed + Medicare +Observation Days | 129 | 63 | |
| Lab Procedures | 3096 | 2603 | |
| Radiology +CT+MRI+Vascular+Nuc Med | 199 | 333 | |
| Physical Therapy | 905 | 992 | |
| Cardiac Rehab | 52 | 58 | |
| Out Patient Surgery | 48 | 16 | |
| Specialty Clinic Visits | 148 | 197 | |
| ER Visits | 92 | 116 | |
| Total Minden Clinic Visits+ Nurse Visits+ Telehealth visits | 921 | 911 | |
| Senior Life Solutions Units | 123 | 143 | |

b. Bad Debt Report

| | | | |
|------------------------------|---------------|------------------------|------------------------|
| Bad Debt (SEPTEMBER) | AUGUST | FY Average 2020 | FY Average 2019 |
| \$41,714.53 | \$39,099.15 | \$40,840 | \$30,391 |

Steven Olson asked about the possibility of receiving any other stimulus dollars. Gavin said we were waiting on clarification but could claim general and administrative expenses. Auditors agreed but still pending.

A motion was made by Sam Stadler to approve the Financial/Statistical/report. The motion was seconded. Voting aye: McBride, Hanson, Olson, Stadler and Abrahamson. Voting aye: Stadler, McBride, Olson, Hanson, and Abrahamson.

Motion carried. A motion was made by Steven Olson to approve the Bad Debt report. The motion was seconded. Voting aye: Hanson, Abrahamson, Stadler, McBride, and Olson. Motion carried.

3. Ancillary Report

a. Patient Care Services: Rebecca gave a Revenue/Expense Overview: Senior Life Solutions average daily census was 2.6 (-7%). Lost some patients but expect to add 2 more next month. Expenses were high due to an increase in salary for Interim Director. That position has been filled now.

b. Hire/Terms: No terms this month but continue to recruit for Acute RN or LPN, Housekeeper, Dietary Aide, Mid-Level Provider, and Medical Coder. The Medical Coder in HIM transferred to the Financial Advisor leaving an opening for a coder. Interviews have been ongoing so she hopes to fill some positions by next month. A motion was made by Sam Stadler to approve the Ancillary Report. The motion was seconded. Voting aye: Abrahamson, Stadler, McBride, Olson and Hanson. Motion carried.

4. Quality Assurance Report

a. Quality Projects ongoing. Business Office starting a new project and Acute Care working on Trauma Certification. HCAP Scores are available for review. A motion was made by Sam Stadler to approve the QA Report. The motion was seconded. Voting aye: Stadler, McBride, Olson, Hanson, and Abrahamson. Motion carried.

5. CEO Reports, Updates, and Policy Approvals

- RPM continues to search for an urologist for area clinics.
- Dr. Shelby Liesmeyer came back for a second visit October 21 and reviewed a prospective contract structure with Administration. A decision from Dr. Liesmeyer is expected soon.
- Coordinating the change from CPSI to Cerner (EMR) will be Jennifer Soderquist (Director of Informatics). In March 2022 we will begin "Department Build Engagement" where the lead point for each department will begin a specific build for their pertinent areas.

- Tiffany Weeder, APRN has given notice that she will pursue a practice in Holdrege (closer to a new address) sometime in the early part of 2022.
- **New or revised policies** were sent with the Board Packet for review. A motion was made by Sam Stadler to approve the policies as presented to the Board Members. The motion was seconded. Voting aye: Olson, Abrahamson, Hanson, Stadler, and McBride. Motion carried.

Policies approved October 25, 2021

- Medical Staff Bylaws-Article V (Categories of Membership and Duties) Section1 (Active Staff)
- Accepting Acute Care Patients From Outside Facilities-Nursing/ Medical Staff (New)
- Phlebotomy Procedures-Laboratory (Revised)
- Sample Collection –Laboratory (Revised)
- Timers-Laboratory (Revised)
- Refrigerator Alarm Testing (Blood Bank) –Laboratory (Revised)
- Arterial Blood Gases-Laboratory (Revised)
- Treadmill Exercise Stress Testing Protocol-Nuclear Medicine (Revised)
- Blood Glucose Monitoring in Cardiac Rehab-Cardiac Rehab (Revised)
- Bedside Blood Glucose Monitoring – Nursing (Revised)
- Restraints-Nursing (No Changes, Needs Board Approval)
- Preventative Maintenance Program-Maintenance (New)
- Electrical Device Inspections-Maintenance (New)
- Essential Equipment Management Program-Maintenance (New)

6. Medical Staff Report- Cade Craig, MD expressed his gratitude and appreciation to the nursing staff, EMS crew, Medical Staff and support staff for the teamwork that came together when 6 trauma patients were brought in. Dr. Craig also mentioned he reached out to UNMC concerning Dr. Niemeyer's possible recruitment receiving very positive comments.

7. Other Business-None.

VIII. Executive Session

At 12:34 pm, a motion was made by Clark Abrahamson to go into executive session for Credentials, Personnel and Legal issues. The motion was seconded. Voting aye: Hanson, Abrahamson, Stadler, McBride and Olson. Motion carried. Other staff left the meeting except Janell Shelton, Luke Poore, and Gavin Blum. At 1:45 pm, a motion was made by Clark Abrahamson to come out of executive session. The motion was seconded. Voting aye: Stadler, Abrahamson, Olson, Hanson and McBride. Motion carried.

Out of Executive Session/Action Taken

Clark Abrahamson made a motion to approve the Credentials as presented by Janell Shelton, Clinic Director. The motion was seconded. Voting aye: McBride, Stadler, Abrahamson, and Hanson. Motion carried.

| Name | Title | Scope of Practice | Appointment | Reappointment | Active Staff | Consulting Staff | Affiliate Staff | Locums | Affiliation |
|----------------|-------|-------------------|-------------|---------------|--------------|------------------|-----------------|--------|----------------------------|
| Stephen Cory | MD | Mental Health | X | | X | | | | KCHS Senior Life Solutions |
| Jeffrey Schopp | MD | Orthopedics | | X | | X | | | KCHS |
| | | | | | | | | | |
| Beth Brey | | Cardiology | | | | | | | Privileges Termed |
| | | | | | | | | | |

A motion was made by Jeff Hanson to approve the changes in the CEO contract as discussed. The motion was seconded. Voting aye: Olson, Hanson, Abrahamson, McBride and Stadler. Motion carried.

With no further business the meeting adjourned at 1:46 pm. The motion was seconded. Voting aye: Abrahamson, Stadler, McBride, Olson and Hanson. Motion carried.

IX. Other Comments/Communications:

Date of the next monthly meeting is **November 24, 2021** in the functional health area beginning at noon.

Chairman

Secretary

