



**Board of Trustees Minutes
October 30, 2024**

The September meeting of the Board of Trustees of Kearney County Health Services met in the Functional Health Room of Kearney County Health Services, 727 East First Street, Minden, Nebraska on Wednesday, October 30, 2024. Notice of the meeting was posted at Kearney County Health Services, Hospital, Minden Medical Clinic, Minden Post Office, Minden First Bank and www.kchs.org under Board of Trustees. A Board Packet with an agenda of the meeting, minutes, and other pertinent information was emailed to each board member prior to the meeting.

I. Call to Order and Roll Call

Chairman Dahlgren called the meeting to order at 12:00 PM and called attention to the Public Meeting Laws that are posted in the meeting room.

Present:

Board Members

AJ Dahlgren, Chairman
Jeff Hanson
Dick McBride
Stephen Olson, Secretary
Sam Stadler

KCHS Staff

Luke Poore, CEO
Gavin Blum, CFO
Rebecca Cooke, COO
Kendra Brown, CNO
Mark Klabunde, Director of Pharmacy Services
Janell Shelton, Clinic Director
Anita Wragge, Marketing/Outreach Coordinator
Douglas Wulf, APRN

County Board of Commissioners

Brent Stewart, County Liaison-*Absent*

Others

None

II. Public Comments/Communication

Luke Poore, CEO, mentioned a thank you note for a donation from Minden Schools Foundation as well as several thank you notes for the "Lift Up Thine Eyes" Memorial Book.

III. Approval of Minutes

Action Taken: A motion was made by Stephen Olson to approve the September 25, 2024 meeting minutes. The motion was seconded.

Voting Aye: McBride, Olson, Stadler, Dahlgren, Hanson
Motion Carried.

IV. Old Business

1. CT Scanner Update

The order for the CT scanner that was approved during the June meeting is in process. A mobile unit is currently in place.

2. Ziemba Roofing
The clinic roofing project was completed last week, a couple of weeks early.
3. Acute Recliners
Recliners approved during the July meeting have been ordered. Currently waiting on a ship date.
4. Clinic Sub-Entrance
The construction on clinic sub-entrance has been scheduled for the week of November 4th. The team is working on aligning parking and making sure that patients and staff have updated parking information. This project is expected to take about one week.
5. SLS Roofing
The Senior Life Solutions roofing project has been completed.
6. Operating Room Electrical Breaker
This project is in the works. We are currently on the schedule for mid-December.

V. New Business

1. Website Proposal
A proposal for a redesigned website was brought forward by Anita Wragge, Marketing and Outreach Coordinator. Three quotes were obtained; Unanimous, a design company in Lincoln, NE was recommended by Anita Wragge and Rebecca Cooke. The proposed cost includes website design, content migration and website development of a new website for KCHS. Unanimous also includes a website built to meet Level AA ADA Compliance standards as well as ADA Compliance training.

Action Taken: After discussion, a motion was made by Jeff Hanson to approve the proposal for a redesigned website. The motion was seconded.

Voting Aye: Stadler, Dahlgren, Hanson, McBride, Olson
Motion Carried.

VI. Reports

1. Kearney County Medical Fund
The Medical Fund has decided to move forward with a Day of Giving. The group has set a date of December 13th for a day of online donations and an in-person social event. There will be a week of donations and build up to the event on the 13th. Development has begun on the donation website, hosted by Firespring. A logo has been designed and nonprofits will soon be setting up their portions. The group will meet again next week to work through more details. The Medical Fund will also be hosted Harvest Lunches the week of October 21st at 3 locations; Keene, Hildreth and Minden. The turnout was good.
2. Financial/Statistical Reports and Update
 - a. Statistical/Financial Report/Bad Debt Analysis

Balance Sheet	September 2024	August 2024
Cash and Cash Equivalents	5,661,276	5,351,703
Total Current Assets	21,244,829	21,199,286
Net Capital Assets	12,827,849	12,955,875
Total Assets	34,072,677	34,155,160
Total Current Liabilities	1,679,938	1,697,861

Total Liabilities	4,364,632	4,406,150
Net Assets	28,028,107	28,051,149
Net Assets and Liabilities	34,072,677	34,155,160

Statement of Profit & Loss	September 2024	Budget	YTD
Net Operating Revenue	1,463,999	1,572,992	4,664,898
Total Operating Expenses	1,616,070	1,526,405	4,596,495
Income (Loss) from Operations	(152,071)	46,587	68,402
Non-Operating Revenue	129,029	83,842	259,473
Net Earnings (Loss)	(23,042)	130,428	327,875

Profitability Indicators	February 2024	March 2024	April 2024	May 2024	June 2024	July 2024	August 2024	September 2024
Days of Cash on Hand	356	405	363	389	348	399	357	338
Days in Patient AR (Gross)	51	54	62	58	68	62	56	64
Costs Per Day								
Clinic	6,956	6,850	9,854	7,371	9,963	7,791	7,266	8,882
Hospital	39,318	64,329	35,422	35,241	36,947	33,383	37,947	40,046

Statistical Summary	Statistic	
Acute Admissions	3	Least since April 2022
Acute Days	5	Least since March 2021
Observation Days	3	Projected for 40 this year (113 last year)
CT Scans	97	Down from 146 and 124 last 2 months
Mammograms	39	Most since November 2023
Cardiac Rehab	45	2 nd most in last 16 months
Specialty Clinic Visits	158	On track for 1,904 (1,811 in 2024)
Clinic Visits	729	On track for 9,152 (8,644 in 2024)
Providers		
Kaitlyn Carlson, APRN	91	First Full-Time month in clinic
Diane Jackson, APRN	37	Most monthly ER visits since December 2023

Accounts Payable Register ((Gross))	September 2024
2 Payrolls & 2 Check Runs	1,442,200.15

Bad Debt Analysis				
September 2024	August 2024	July 2024	Fiscal Year Average (Current)	Fiscal Year Average (2023 Fiscal Year)
41,727.46	85,581.26	36,259.36	54,000,000	43,000

Action Taken: A motion was made by Stephen Olson to approve the Financial and Statistical Report. The motion was seconded.

Voting Aye: McBride, Olson, Stadler, Dahlgren, Hanson
Motion Carried.

b. Bad Debt Report

Action Taken: A motion was made by Dick McBride to approve the Bad Debt Report. The motion was seconded.

Voting Aye: Olson, Stadler, Dahlgren, Hanson, McBride
Motion Carried.

c. Health Insurance Update

Gavin Blum provided a lag report on claims data for the new health insurance plan. This report will help KCHS plan reserves in the future. Gavin will continue to monitor the claims data. The total spending for three months is lower than the prior year monthly average at this point.

3. Quality Assurance Report

Danielle Morgan (Director of QA/IC) gave the report on the Quality Assurance meeting held on October 17, 2024. The following departments reported:

- Radiology
Current project is tracking how many MRI orders are being sent out of KCHS. Another project is measuring how often low dose lung screen CT exams lead to early cancer diagnosis and identify a way to ensure that patients are receiving follow up scans.
- Central Sterilization
Current project is to inventory all instruments and update all instrument lists for surgical trays.
- Business Office
Current project is bar code scanning of medications for outpatients and treatment rooms.
- Acute
Acute care has started preparing for and implementing the Social Determinants of Health Measure that will be a requirement for the 2025 reporting year to CMS. Social Determinants of Health include housing, food, transportation, utilities, personal safety, social connection, nutrition, physical activity, substance abuse and access to health care.
- Somnitech
Current project is to create a cohesive effort between partnered facilities and the contract sleep lab services; to develop, implement, and maintain effective organization-wide performance improvement.
- Clinic
Current project to improve HgBA1C among clinic pts who come to their yearly wellness visit at 6/12 months. Another project is to decrease the amount of no-show appointments per month to below 15.
- Infection Control
Handwashing compliance and monitoring continues.
- PT/OT/ST
Project is to monitor non-Medicare charts for progress note completion every 10th visit. Another goal is to ensure the documentation of the hydrocollator temperature check and cleaning is being completed 100% of the time.
- IT
Security awareness projected started. Goal is to improve security awareness with KCHS staff by improving the "human firewall."

Action Taken: A motion was made by Dick McBride to approve the Quality Assurance Report
The motion was seconded.

Voting Aye: Dahlgren, Hanson, McBride, Olson, Stadler
Motion Carried.

4. Ancillary Services Report

Rebecca Cooke, COO reported on the Operations Report for September 2024. The Senior Life Solutions Department currently has 9 patients enrolled.

Rebecca also reviewed some marketing data from her report as well as Human Resources as it relates to recruitment and termination.

We've started a new marketing project- a digital media campaign hosted through NTV. The campaign places our commercial on several different websites as well as connected smart TVs. The campaign is doing well.

Our Rater8 overall response rate is 24.42% of patients responding. KCHS has earned an overall 4.9 stars out of 5, with 1737 total ratings. KCHS has a Google rating of 4.9 out of 5.

The top searches on our website were for Careers, Medical Clinic and Primary Care Providers.

Hires

Position	Department	Status
LPN	Acute	Part Time
EVS Tech/Housekeeper	Environmental Services	Full Time
Utilization Management Coord.	Business Office	Full Time

Separations

Position	Department	Status
EVS Tech/Housekeeper	Environ. Services	Full-Time

Recruiting

Position	Department	Status
LPN	Clinic	Full Time
Patient Care Tech	Acute	Full or Part Time
RN (Night)	Acute	Full Time

Turnover Rates

September 2024	FYTD	Prior FYTD
2.2%	17.3%	14.2%

Employment Numbers

September 2024	Total	Full-Time	Part-Time/PRN	FTEs
	134	89	42	104.5

Safety/Risk Incident reports were reported and shared with the Board of Trustees

5. CEO Report

Luke Poore started his report stating that recently it was found that the Boilers would need to undergo some cleaning provided through a third-party. Following discussion, the Board of Trustees stated to proceed with the cleaning through the vendor quotes of the solution cost, and the cost of providing the actual service.

a. Outpatient Services

Urology/Orthopedics –Dr. Matthew Rutman, MD will be onsite for a visit with Medical Staff on Monday, October 28th. A virtual discussion with was held on Tuesday, October 22nd with KCHS administration. Dr. Rutman is available for the days needed to be fit into our schedule. I will have more to report at board meeting following our meeting on October 28th.

Orthopedics - We have continued to be in conversation with in Reach on a second orthopedist coming to Minden to compliment Dr. Jeffrey Schopp. In order to make this fit with limited specialty clinic space, and several specialists already coming, and to align for surgery staffing, we have requested Dr. Jeffrey Schopp go to set days versus every other week. If we can accomplish that, Dr. Nick Golinvaux, MD, a great upper extremity surgeon with expertise in shoulder to hand procedures, will be able to fit into our schedule. This week, it was reported that starting in 2025, Dr. Schopp is scheduled for set days. Between Dr. Schopp and Dr. Golinvaux, we would have an orthopedist presence each week. Another layer of this is to review a potential need to have a Part-Time APP hired directly to KCHS, specifically for orthopedics to allow even further coverage.

b. Cerner "Community Works" Program

The "Chargemaster Review" engagement with Cerner has wrapped up. We are beginning conversations with Cerner now with the optimization of our entire Cerner platform pertinent to all areas throughout the organization. For reference, there are currently 21 SRs open with Cerner Support.

c. Strategic Planning Update

Rob Bloom (Wintergreen Consulting) and Alex Burhop (CHI CAH Network Representative) along with Senior Administration held a kick-off meeting on Wednesday, October 23rd. I will speak on this during our board meeting, as we look to align schedules of our medical staff, and board of trustee representation. Biggest reason it was decided to go this route is, I feel strong that there are opportunities to align with CHI Good Samaritan Hospital on swing bed referrals where each can win. As for Wintergreen, their consulting firm is partnered with CHI on these agreements, and they have tremendous knowledge in the rural health space based on prior administration staff within their organization.

d. Policies for Board Approval

- Terminal Cleaning of Inpatient Rooms -Acute/Environmental Services *{Revised}*
- Severe Weather - Emergency Preparedness/Safety *{Revised}*
- Cold Stress - Emergency Preparedness/Safety *{Revised}*
- Code Blue - Acute/General Staff *{Revised}*
- Essential Equipment Management Program - Emergency Preparedness/Maintenance *{Revised}*
- Glucose Tolerance Test (3-Hour) - Laboratory *{New}*
- Service Animals and Comfort/Emotional Support Animals -Acute/Safety *{Revised}*
- Confidentiality/HIPAA/Protected Health Information - RHC/Human Resources *{Revised}*
- Bedside Blood Glucose Monitoring-Acute/RH(*{Revised}*)
- Insulin Intravenous Infusion Orders -Acute/Pharmacy *{Revised}*

- Hand Hygiene (Surgical Hand Antisepsis) -Acute/Surgery {New}
- Sterile Items (Opening, Dispensing, & Transferring) - Surgery {New}
- Care of a Hospitalized Patient having a Surgical Procedure -Acute/Surgery {New}
- Care and Cleaning of Laryngoscope Blades & Handles - Surgery {New}
- Gowning and Gloving Procedure -Surgery {New}

Action Taken: A motion was made by Jeff Hanson to approve the policies as presented by Luke Poore, CEO. The motion was seconded.

Voting Aye: McBride, Olson, Stadler, Dahlgren, Hanson
Motion Carried.

6. Medical Staff Report

Doug Wulf, APRN reported that the Medical Staff is excited to have Samantha Rogers start in November. She'll start with a month-long orientation before practicing on her own. Kaitlyn Carlson completed her 2nd month on staff at the clinic. She will be shadowing in the ER to gain experience when time allows.

VII. Executive Session

Action Taken: A motion was made by Stephen Olson to enter into executive session for Credentials and Personnel. The motion was seconded.

Voting Aye: Stadler, Dahlgren, Hanson, McBride, Olson
Motion Carried.

Other staff left the meeting except Luke Poore and Gavin Blum.

End of Executive Session: at 1:47 PM, a motion was made by Dick McBride to end Executive Session.

Voting Aye: Hanson, Olson, Stadler, Dahlgren, McBride
Motion Carried.

The below applications were submitted for appointment, reappointment or termination to the KCHS Medical Staff by Janell Shelton, Clinic Office Director.

APPLICANT	SPECIALITY	FACILITY	FIRST APPOINTMENT	RE-APPOINTMENT
JOHN NEWCOMER, CRNA	ANESTHESIA	KEARNEY ANESTHESIA	10/30/2024	
JASON MARTINEZ, CRNA	ANESTHESIA	KEARNEY ANESTHESIA	4/26/2018	12/1/2024
ALYSSA PLOUZEK, MD	RADIOLOGY	GRAND ISLAND RADIOLOGY/PLAINS RADIOLOGY	7/26/2023	12/1/2024
GREG WALBURN, LMHP	MENTAL HEALTH	SLS/KCHS	7/29/2020	10/30/2024
NATHAN MURDOCH, MD	RADIOLOGY	GRAND ISLAND RADIOLOGY/PLAINS RADIOLOGY	3/29/2017	12/1/2024
KATHRYN CAMBRON, MD	RADIOLOGY	GRAND ISLAND RADIOLOGY/PLAINS RADIOLOGY	2/27/2019	11/1/2024
GREG GORDON, MD	RADIOLOGY	GRAND ISLAND RADIOLOGY/PLAINS RADIOLOGY	10/30/2024	
CHRISTOPHER BIRKESTRAND, DDS	DENTISTRY	MINDEN DENTAL CLINIC	10/30/2024	
JENNIFER HUCKABEE, MD	RADIOLOGY	GRAND ISLAND RADIOLOGY/PLAINS RADIOLOGY	10/30/2024	
RICHARD JERDE, MD	RADIOLOGY	GRAND ISLAND RADIOLOGY/PLAINS RADIOLOGY	4/1/2003	11/1/2024

PRAVARDHAN BIRTHI, MD	PAIN MANAGEMENT	GRAND ISLAND PAIN MANAGEMENT CLINIC	11/25/2020	11/1/2024
BRAD GREISEN, CRNA	ANESTHESIA	KEARNEY ANESTHESIA	9/30/2015	11/1/2024
BRYAN SUCHECKI, MD	RADIOLOGY	GRAND ISLAND RADIOLOGY/PLAINS RADIOLOGY	8/28/2024	12/1/2024
ALLISON ODELL, IMHP	MENTAL HEALTH	SLS/KCHS	10/30/2024	
JILL REIMEYER, IMHP	MENTAL HEALTH	SLS/KCHS	9/27/2023	10/30/2024
ANTHONY ROWE, MD	RADIOLOGY	GRAND ISLAND RADIOLOGY/PLAINS RADIOLOGY	10/30/2024	
MATTHEW PRAUSCH, CRNA	ANESTHESIA	KEARNEY ANESTHESIA	3/28/2018	11/1/2024
MATTHEW BOURNE, DO	RADIOLOGY	GRAND ISLAND RADIOLOGY/PLAINS RADIOLOGY	10/30/2024	
APPLICANT	SPECIALITY	FACILITY	FIRST APPOINTMENT	PRIVILEGES TERMED
DANIEL AGRAZ, MD	OPHTALMOLOGY	KEARNEY EYE INSTITUTE		10/10/2024

Action Taken: A motion was made by Stephen Olson to approve the Credential Report. The motion was seconded.

Voting Aye: Hanson, Olson, Stadler, Dahlgren, McBride
Motion Carried.

VIII. Other Comments/Communications

Next meeting will be Wednesday, November 27, 2024 at Noon in the Functional Health Meeting Room.

IX. Adjournment

The meeting Adjourned at 1:47 PM.

AJ Dahlgren, Chairman

Stephen Olson, Secretary