



**Board of Trustees
Minutes
September 29, 2021**

The Monthly Meeting of the Governing Board of Kearney County Health Services met in the Functional Health Room of Kearney County Health Services, 727 East First Street, Minden Nebraska, Wednesday, September 29, 2021. Notice of the meeting was posted at Kearney County Health Services, Hospital, Minden Medical Clinic, Minden Post Office, Minden Exchange Bank, and www.kchs.org under Board of Trustees. A Board Packet with an agenda of the meeting, minutes, and other pertinent information was e-mailed to each Board member prior to the meeting.

I. Call to Order and Roll Call

Chairman McBride called the meeting to order at 12:00 PM and called attention to the public meeting laws that are posted in the meeting room.

Present:

Board Members

Jeff Hanson
Stephen Olson
Sam Stadler
Dick McBride, Board Chairman
Clark Abrahamson

County Board of Supervisors

Brent Stewart - Absent

Others:

Cindy Ramsey - Minden Courier

KCHS Medical Staff

Jon Becker, PA

KCHS Staff

Luke Poore, CEO
Gavin Blum, CFO
Rebecca Cooke, Chief Operating Officer
Janell Shelton, Director of Primary Care
Kendra Brown, CNO
Kathy Middleswart, Director of Quality Assurance
Lenny Ginder, Maintenance Supervisor
Connie Jorgensen, Administrative Assistant

II. Public Comments/Communication

Thank you letters for the Lift Up Thine Eyes Book from: The JoAnn Bruning Family and the Rodney Jurgens Family. Post #94 Legion Baseball, Axtell Booster Club, and the Minden Opera House thanked KCHS for the support and generosity. A large donation to the Kearney County Medical Foundation was given in memory of George Joyce with gratitude of the care received from the hospital and clinic.

III. Approval of Minutes

After a review of the August 25, 2021 Board Meeting, Stephen Olson made a motion to approve the minutes. The motion was seconded. Voting aye: Olson, McBride, Stadler, Abrahamson and Hanson. Motion carried.

IV. Old Business

None

V. New Business

- HVAC Improvement Proposal: Lenny Ginder explained the need of the current humidifiers in the HVAC system mainly due to the current system needing cleaning (due to poor water quality in Minden) often at over \$1,000 each time. A proposal from Rutt's Mechanical Services of \$13,280.00 to convert to a Reverse Osmosis system by installing four (4) Reverse Osmosis humidifiers was given to the Board. After discussion Stephen Olson made a

motion to approve the proposal. The motion was seconded. Voting aye: McBride, Olson, Hanson, Abrahamson, and Stadler. Motion carried.

- EKG/Spirometry (Specialty Clinic) Proposal: Currently the EKG equipment is being shared by the inpatients in the hospital, ER and Specialty Clinic. Kendra Brown, CNO proposed the purchase of the Diagnostic Cardiology Suite that has both EKG and Spirometry capabilities. The PC-based unit was specifically recognized for EKG testing and the ability to input clinical information directly into the EMR. The total purchase price from WelchAllyn / Hilrom is \$6600. A motion was made by Sam Stadler to approve the purchase of the EKG Spirometry unit. The motion was seconded. Voting aye: Olson, Hanson, Abrahamson, McBride and Stadler. Motion carried.
- Mindray Monitor (Specialty Clinic) Proposal- With the growth of the Specialty Clinic a new (Slave) monitor is needed to enable Doctors and or nurses to monitor patient's heart. Kendra Brown, CNO explained to the group the need of the monitor and details of the purchase. A quote of \$5,760.50 was proposed by Mindray. A motion was made by Steven Olson to approve the purchase of the Monitor. Voting aye: Stadler, McBride, Olson, Hanson, and Abrahamson. Motion carried.

VI. Reports

1. Kearney County Medical Fund

Gavin Blum, CFO shared the Endowment Investment Summary from the Nebraska Community Foundation as for June 30, 2021 and the NCF Project Financial Statement.

	Equity-Weighted (75% Equities, 25% Fixed Income)		Balanced (50% Equities, 50% Fixed Income)		Kearney County Health Services Fund		4/1/2021- 6/30/2021
	Return		Return		ASSETS		
	Actual (Net of fees*)	Benchmark (w/o fees)	Actual (Net of fees*)	Benchmark (w/o fees)			
Quarter Ended June 30, 2021	5.98%	5.68%	4.73%	4.08%	1111	Cash - Affiliated Funds	\$202,154.38
					1475	L-T Investment (75Eq/25FI)	\$266,173.74
					TOTAL ASSETS		\$468,328.12
Last 12 Months	32.70%	32.34%	22.52%	21.10%	3500	Fund Balance	\$468,328.12
					TOTAL LIABILITIES AND FUND BALANCE		\$468,328.12
Annualized Returns:					REVENUES		
Last 3 Years	13.76%	13.58%	11.44%	10.80%	4800	Allocated Interest	\$1.70
					4875	Market Value Changes (75Eq/25FI)	\$15,101.08
Last 5 Years	13.66%	12.95%	10.47%	9.60%	TOTAL REVENUES		\$15,102.78
					EXPENSES		
Last 10 Years	10.33%	10.34%	7.94%	7.91%	7215	Support Fee for Endowed Accounts	\$797.48
					7217	Affiliation Fee	\$150.00
Since Inception (1/02/02)	8.21%	8.28%	6.94%	7.04%	TOTAL EXPENSES		\$947.48
					NET SURPLUS/(DEFICIT)		\$14,155.30

2. Financial / Statistical Report for August 2021

Gavin Blum, CFO gave the following reports for August 2021:

Balance Sheet	Current Year	YTD	Comments
Cash and Cash equivalents	\$9,862,220	\$9,832,796	
Total Current Assets	14,421,361	\$14,001,548	
Net Capital Assets	\$12,512,454	\$12,606,991	
Total Assets	\$26,933,770	\$26,608,539	
Total Current Liabilities	\$3,142,174	\$3,359,477	
Total Net Assets & Liabilities	\$26,993,770	\$26,608,539	

Profit and Loss Statement	AUGUST	Budget Amt	YTD	Comments
Clinic Revenue	236,773	183,841	436,568	
Gross Patient Service Revenue	1,659,554	1,489,661	3,196,061	Highest ever
Net Patient Service Revenue	1,224,660	1,207,653	2,373,907	
Other Operating Revenue	123,143	112,500	255,681	340B

Total Operating Expenses	1,181,534	1,149,274	2,275,399	1% below budget
Income (loss) from Operations	166,269	170,879	354,189	
Net Earnings (Loss)	189,325	188,695	385,253	2% over budget

Financial Indicators	AUGUST	JULY
Days of Cash on Hand	328	355
Days in Patient Accounts Receivables	49	47
Accounts Payable Register	1,012,704.00	1,794,751.26

Statistics	AUGUST	JULY	Comment
Acute+ Swing Bed + Medicare +Observation Days	106	63	
Lab Procedures	2971	2603	
Radiology +CT+MRI+Vascular+Nuc Med	376	333	
Physical Therapy	992	978	
Cardiac Rehab	58	56	
Out Patient Surgery	16	34	Doubled in since 2017
Specialty Clinic Visits	197	129	
ER Visits	116	97	Most since Jan 2017 @100
Total Minden Clinic Visits+ Nurse Visits+ Telehealth visits	911	749	Coming back since Covid
Senior Life Solutions Units	143	167	

Bad Debt	AUGUST	FY Average 2020	FY Average 2019
	\$39,099.15	\$40,840	\$30,391

A motion was made by Clark Abrahamson to approve the Financial/Statistical/report and Bad Debt Report. The motion was seconded. Voting aye: McBride, Hanson, Olson, Stadler and Abrahamson. Voting aye: Stadler, McBride, Olson, Hanson, and Abrahamson. Motion carried.

3. Operations Report

Highlights of the Ancillary Report by Rebecca Cooke, Chief Operating Officer were as follows:

- Rehabilitation Services continue to grow with \$14,564 profit in September 2021
- Senior Life Solutions has a full staff now with (7) seven patients
- Brielle and Rebecca will take over updating the web site
- Hires: Part-Time Ultrasound/Vascular Tech
- Separations: Night RN and PRN Patient Care Tech
- Recruiting: RN or LPN Full Time (Acute) , Housekeeper Full or Part Time, Dietary Aide, PA or APRN Full Time
- Financial Counselor – New position has been hired
- The Ameritas retirement plan is ready to go

4. Quality Assurance Report

Kathy Middleswart, RN reported QA activities for September. Ongoing activities were reported for all departments. Seven Incident Reports were reviewed by the Quality Department and five internal charts were reviewed. A motion was made by Stephen Olson to approve the QA report. Voting aye: Abrahamson, Stadler, McBride, Olson and Hanson. The motion was seconded. Motion carried.

5. CEO Reports, Updates, and Policy Approvals

- Outpatient services are showing good numbers especially with Dr. Schroeder (general surgery) and Dr. Schopp (orthopedics). A search for a urologist is ongoing
- Doug Wulf, APRN will be transitioning to the 3rd ER provider with Jon Becker, PA and Diane Jackson, APRN sometime in late December or January 2022. Meanwhile recruitment of PA-C or APRN remains ongoing with one interview schedule in October.

- Dr. Shelby Liesmeyer will be coming back for a second visit October 21st. She hopes to make a decision by December 2021.
- The EMR Cerner Community Works program will be held every (4) weeks. Coordinating the change from CPSI to Cerner will be Jennifer Soderquist (Director of Informatics) and Pam Uhler, RN until she goes part time in January 2022.
- New or revised policies were sent with the Board Packet for review. A motion was made by Stephen Olson to approve the policies as listed below. The motion was seconded. Voting aye: Stadler, McBride, Olson, Hanson, and Abrahamson.

6. Medical Staff Report

- Jon Becker, PA representing the Medical Staff discussed the current difficulty in finding hospitals to transfer patients (not just Covid patients) to higher level of care due to lack of beds available or lack of staff to care for them. Some transports take several hours or we admit them here until a bed opens. Jon voiced his appreciation of the second negative pressure room on acute and one in the clinic. At this time we are awaiting guidance on when the COVID Booster Shots will be available.

VIII. Executive Session

At 11:55 pm, a motion was made by Stephen Olson to go into executive session for Credentials, Bad Debt, and Personnel. The motion was seconded. Voting aye: Stadler, Olson, Abrahamson, McBride and Hanson. Motion carried. Other staff left the meeting except Janell Shelton, Luke Poore, and Gavin Blum. At 1:20 pm, a motion was made by Clark Abrahamson to come out of executive session. The motion was seconded. Voting aye: Stadler, Abrahamson, Olson, Hanson and McBride. Motion carried.

Out of Executive Session/Action Taken

Clark Abrahamson made a motion to approve the Credentials as presented by Janell Shelton, Director of Primary Care. The motion was seconded. Voting aye: McBride, Stadler, Abrahamson, and Hanson. Motion carried.

Name	Title	Scope of Practice	Appointment	Reappointment	Active Staff	Consulting Staff	Affiliate Staff	Locums	Affiliation
Renee Grams	APRN	Family Med	9/1/2005	10/1/2021	X		X		KCHS
Robert Hinze	Dr.	Podiatry	4/1/2008	9/29/2021		X			High Plains Podiatry, PC
Douglas Netz	MD	Cardiology	8/28/2001	11/1/2021		X			Pioneer Heart Institute
Loui Rejjal	MD	Cardiology	9/29/2021			X			CHI Health –Kearney Cardiology

A motion was made by Clark Abrahamson to approve the above credentials as listed above. The motion was seconded. Voting aye: Olson, Hanson, Abrahamson, McBride and Stadler. Motion carried. A motion was made by Stephen Olson to approve the Charity Care as presented by Gavin Blum, CFO. The motion was seconded. Voting aye: Hanson, Abrahamson, Stadler, McBride and Olson. Motion carried.

With no further business Clark Abrahamson made a motion to adjourn the meeting at 1:22 pm. The motion was seconded. Voting aye: Abrahamson, Stadler, McBride, Olson and Hanson. Motion carried.

IX. Other Comments/Communications:

Date of the next monthly meeting is **October 27, 2021** in the functional health area at noon.

Chairman

Secretary

POLICIES-for approval September, 2021

- Telemetry and Bedside Cardiac Monitoring-Acute/ Medical Staff (New)
- Emergencies (Medical) – Senior Life Solutions (Revised)
- Meal Breaks and Rest Periods-Human Resources (Revised)
- Medication Reconciliation-Nursing /Medical Staff/ Pharmacy (Revised)