



**Board of Trustees Minutes  
December 23, 2024**

The December meeting of the Board of Trustees of Kearney County Health Services met in the Functional Health Room of Kearney County Health Services, 727 East First Street, Minden, Nebraska on Monday, December 23, 2024. Notice of the meeting was posted at Kearney County Health Services, Hospital, Minden Medical Clinic, Minden Post Office, Minden First Bank and [www.kchs.org](http://www.kchs.org) under Board of Trustees. A Board Packet with an agenda of the meeting, minutes, and other pertinent information was emailed to each board member prior to the meeting.

**I. Call to Order and Roll Call**

Chairman Dahlgren called the meeting to order at 12:00 PM and called attention to the Public Meeting Laws that are posted in the meeting room.

Present:

**Board Members**

AJ Dahlgren, Chairman  
Jeff Hanson  
Dick McBride  
Stephen Olson, Secretary  
Sam Stadler

**KCHS Staff**

Luke Poore, CEO  
Gavin Blum, CFO  
Rebecca Cooke, COO  
Kendra Brown, CNO  
Mark Klabunde, Director of Pharmacy Services  
Janell Shelton, Clinic Director  
Anita Wragge, Marketing/Outreach Coordinator  
Kaitlyn Carlson, APRN

**County Board of Commissioners**

Brent Stewart, County Liaison, *Absent*

**Others**

None

**II. Public Comments/Communication**

Luke Poore, CEO, mentioned a thank you note from the Hultquist and Ross families for memorial gifts.

**III. Approval of Minutes**

**Action Taken:** A motion was made by Sam Stadler to approve the November 27, 2024 meeting minutes. The motion was seconded.

Voting Aye: McBride, Olson, Stadler, Dahlgren, Hanson  
Motion Carried.

**IV. Old Business**

1. Acute Recliners

Two of the recliners were delivered. One was damaged in transport. We're waiting on shipping information for the damaged one to be replaced.

2. Clinic Sub-Entrance

The construction on clinic sub-entrance has wrapped up.

3. Operating Room Electrical Breaker

This project was completed on Friday, December 20<sup>th</sup>.

4. Website Development

This project will remain ongoing for the next several months as the new website is developed.

**V. New Business**

None

**VI. Reports**

1. Kearney County Medical Fund

The Medical Fund held Give Big Minden on December 13<sup>th</sup>. \$31,640 was raised for 8 local organizations. The Medical Fund took responsibility for the fees this year. Now that there is a year completed and expectations can be set, costs will be shared next year. We will wrap up this project soon by distributing checks to the organizations.

2. Financial/Statistical Reports and Update

a. Statistical/Financial Report/Bad Debt Analysis

Balance Sheet	November 2024	October 2024
Cash and Cash Equivalents	5,755,690	5,897,082
Total Current Assets	21,195,927	21,307,572
Net Capital Assets	12,643,607	12,761,903
Total Assets	33,839,534	34,069,475
Total Current Liabilities	1,430,427	1,727,277
Total Liabilities	4,269,391	4,310,753
Net Assets	28,139,716	28,031,444
Net Assets and Liabilities	33,839,534	34,069,475

Statement of Profit & Loss	November 2024	Budget	YTD
Net Operating Revenue	1,539,574	1,572,992	7,735,145
Total Operating Expenses	1,483,385	1,526,405	7,694,090
Income (Loss) from Operations	56,189	46,587	41,055
Non-Operating Revenue	52,084	83,842	398,430
Net Earnings (Loss)	108,272	130,428	439,484

Profitability Indicators	April 2024	May 2024	June 2024	July 2024	August 2024	September 2024	October 2024	November 2024
Days of Cash on Hand	363	389	348	399	357	338	355	373
Days in Patient AR (Gross)	62	58	68	62	56	64	58	54
Costs Per Day								
Clinic	9,854	7,371	9,963	7,791	7,266	8,882	8,052	7,993
Hospital	35,422	35,241	36,947	33,383	37,947	40,046	39,141	36,578

Statistical Summary		Statistic
Observation Admits	10	Most since October 2023
Observation Days	27	Most Ever
Mammograms	50	Most since November 2023
Physical Therapy	1,058	2 <sup>nd</sup> most this fiscal year
SLS Units	243	Most since January 2024
Specialty Clinic Visits	164	On track for 1,968 (1,811 in 2024)
Clinic Visits	713	On track for 9,070 (8,644 in 2024)
<b>Providers</b>		
Doug Althouse, MD	142	2 <sup>nd</sup> most clinic visits this fiscal year

Accounts Payable Register (Gross)	November 2024
3 Payrolls & 2 Check Runs	1,411,046.65

Bad Debt Analysis				
November 2024	October 2024	September 2024	Fiscal Year Average (Current)	Fiscal Year Average (2023 Fiscal Year)
60,200.60	53,424.95	41,727.46	55,000	43,000

**Action Taken:** A motion was made by Stephen Olson to approve the Financial and Statistical Report. The motion was seconded.

Voting Aye: Dahlgren, Hanson, McBride, Olson, Stadler  
Motion Carried

b. Bad Debt Report

**Action Taken:** A motion was made by Sam Stadler to approve the Bad Debt Report. The motion was seconded.

Voting Aye: Hanson, McBride, Olson, Stadler, Dahlgren  
Motion Carried

c. CD Rate Renewals

Gavin Blum provided an update on CDs held by KCHS. There is a large CD up for renewal on 2/28/25. He is shopping around for the best rates. The long-term yield curve is flat, meaning it's going down. With rates on the clinic and mammogram machine loans being higher, we may consider paying down debt as it's higher. He will continue to check with other institutions and provide an update at the next board meeting.

3. Quality Assurance Report

Kendra Brown gave the report for Danielle Morgan. There was no Quality Assurance meeting held in November.

Kendra brought forward information on our Live On Nebraska Tissue Donation information. We had 6 referrals and one donor this calendar year. According to Live on Nebraska, this donation touched 106 lives.

**Action Taken:** A motion was made by Sam Stadler to approve the Quality Assurance Report  
The motion was seconded.

Voting Aye: Olson, Stadler, Dahlgren, Hanson, McBride  
Motion Carried.

#### 4. Ancillary Services Report

Rebecca Cooke, COO reported on the Operations Report for November 2024. The Senior Life Solutions Department currently has 9 (+1) patients enrolled.

Rebecca also reviewed some marketing data from her report as well as Human Resources as it relates to recruitment and termination.

Our Rater8 overall response rate is 23.75% of patients responding. KCHS has earned an overall 4.8 stars out of 5, with 2,060 total ratings. KCHS has a Google rating of 4.8 out of 5.

The top searches on our website were for Careers, Medical Clinic and Primary Care Providers.

##### Hires

Position	Department	Status
None		

##### Separations

Position	Department	Status
Surgical RN	Acute	PRN
Cook	Dietary Services	Full Time
Quality RN	Acute	PRN

##### Recruiting

Position	Department	Status
LPN	Clinic	Full Time
Director of Surgical Services	Acute/Surgery	Full Time
RN (Night)	Acute	Full Time
Cook	Dietary Services	Full or Part Time
Housekeeper	Environmental Svcs	Full or Part Time

##### Turnover Rates

November 2024	FYTD	Prior FYTD
0.7%	18.7%	19.7%

##### Employment Numbers

October 2024	Total	Full-Time	Part-Time/PRN	FTEs
	138	92	43	105.07

Safety/Risk Incident reports were reported and shared with the Board of Trustees

#### 5. CEO Report

##### a. Outpatient Services

Urology- Dr. Matthew Rutman, MD is planning to begin his outreach in Minden starting in April 2025 through inReach.

Orthopedics -Still working through inReach on getting a second orthopedist started in 2025

b. Cerner “Community Works” Program

Optimization date with Cerner is yet to be scheduled. We will need to make a decision for an onsite visit for a limited time, or commit to remote optimization for departments to participate where hours for system optimization would be more spread out through a period.

There are currently 20 issues open with Cerner Support as of December 20<sup>th</sup>.

c. Strategic Planning Update

Rob Bloom {Wintergreen Consulting}, Alex Burhop (CHI CAH Network Representative), Tim Schnack (CHI CFO Central Region CAHs), and Tanner Bosworth (CHI Intern) will be onsite on January 13th for our next meeting including both our Board of Trustees and Medical Staff. The plan is to have the Board of Trustees present from 10:00 AM to noon. An agenda will be sent out the week of January 6th.

d. Board of Trustees – Bylaws Update

We touched on this last meeting; it will be on the agenda for our January meeting with proposed changes acknowledging board oversight on quality initiatives for our organization.

6. Medical Staff Report

Kaitlyn Carlson, APRN provided a Medical Staff Report. She reported that the clinic has been very busy with viruses. Renee Grams’ last day will be Monday.

**VII. Executive Session**

**Action Taken:** At 12:41 PM, a motion was made by Stephen Olson to enter into executive session for Personnel. The motion was seconded.

Voting Aye: Stadler, Dahlgren, Hanson, McBride, Olson  
Motion Carried.

**End of Executive Session:** at 1:41 PM, a motion was made by Stephen Olson to end Executive Session.

Voting Aye: Hanson, Olson, Stadler, Dahlgren, McBride  
Motion Carried

**VIII. Other Comments/Communications**

Next meeting will be Wednesday, January 29<sup>th</sup>, at Noon in the Functional Health Meeting Room.

**IX. Adjournment**

The meeting Adjourned at 1:46 PM.

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AJ Dahlgren, Chairman

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Stephen Olson, Secretary