



Board of Trustees Minutes
Wednesday, September 30, 2026

The September 2026 meeting of the Board of Trustees of Kearney County Health Services met in the Functional Health Room of Kearney County Health Services, 727 East First Street, Minden, Nebraska on Wednesday, September 30, 2026. Notice of the meeting was posted at Kearney County Health Services, Hospital, Minden Medical Clinic, Minden Post Office, Minden First Bank and www.kchs.org under Board of Trustees. A Board Packet with an agenda of the meeting, minutes, and other pertinent information was emailed to each board member prior to the meeting.

I. Call to Order and Roll Call

Chairman Dahlgren called the meeting to order at 12:03 PM and called attention to the Public Meeting Laws that are posted in the meeting room.

Present:

Board Members

AJ Dahlgren, Chairman
Stephen Olson, Secretary
Sam Stadler
Jeff Hanson
Andy Grollmes

County Board of Commissioners

Brent Stewart, County Liaison

KCHS Staff

Luke Poore, CEO
Gavin Blum, CFO
Rebecca Cooke, COO
Kendra Brown, Chief Nursing Officer
Brielle Grams, Director of Human Resources
Anita Wragge, Director of Marketing
Kelli Carey, Director of Surgery
Mark Klabunde, Director of Pharmacy
Danielle Morgan, Director of QC/IC
Lisa McNair, Clinic Admissions Clerk

Other

Devon Brogan, HFG
Steven Brooks, HFG
Dave Harhisch, HFG
Rick Wilson, HFG

II. Public Comments/Communication

Luke Poore, CEO, shared thank you letters from the family of Dean Schwenka for a memorial, the Kearney Co. FFA Alumni Golf Tournament for a donation, the Alzheimer's Association for a donation and TeamMates Mentoring for a donation.

III. Approval of Minutes

Action Taken: A motion was made by Stephen Olson to approve the August 26, 2026 Regular Meeting minutes. The motion was seconded.

Voting Aye: Hanson, Grollmes, Olson, Stadler, Dahlgren
Motion Carried.

Action Taken: A motion was made by Jeff Hanson to approve the September 2, 2026 Special Meeting minutes. The motion was seconded.

Voting Aye: Grollmes, Olson, Stadler, Dahlgren, Hanson
Motion Carried.

IV. Old Business

1. Engineered Controls HVAC Upgrade

This project is now complete.

2. Stryker Orthopedic Equipment (Microscopic Hand/Wrist)

This project is now complete.

3. HFG Architecture-Phase 1 Update

Members of HFG Architecture joined the meeting in person and via phone to discuss the current progress of the building project as well as the next steps. The group was presented with the site assessment from Miller & Associates. They reported nothing of concern or out of the ordinary. Some concerns and recommendations were discussed from the environmental survey. Phase 2 will address any concerns.,

Rick Wilson, HFG Architecture shared an updated floor plan option with square footage paired down. Luke Poore also provided Board of Trustees members with information from Sampson Construction on the size and scale of builds in other communities.

A discussion on financing, square footage, efficiencies and departmental spacing was held. Meeting members will work on providing more information including comparisons of current/old plans/new plans.

V. New Business

1. Stryker Surgical Proposal – Orthopedic Small Power Tools

Kelli Carey, Director of Surgery brought forward a proposal for BPX Micro Power microscopic hand/wrist surgery equipment. We currently have an old power system for our small joint equipment that no longer holds a charge. The Stryker rep has agreed to provide free surgery hoods with this order.

Action Taken: After discussion and questions, a motion was made by Jeff Hanson to approve the purchase of the BPX Micro Power equipment as proposed. The motion was seconded.

Voting Aye: Olson, Stadler, Dahlgren, Hanson, Grollmes
Motion Carried.

VI. Reports

1. Kearney County Medical Fund

The Kearney County Medical Fund will provide Harvest Lunches in Keene, Hildreth and Minden the week of October 19th. They will also participate as a nonprofit in Give Big Minden this December, with the Minden Legacy Fund running the event.

2. Financial/Statistical Reports and Update

a. Statistical Report/Bad Debt Analysis

Balance Sheet	August 2026	July 2026
Cash and Cash Equivalents	8,076,916	7,813,636
Total Current Assets	25,671,992	25,555,394
Net Capital Assets	11,282,948	11,280,928
Total Assets	36,954,941	36,836,322
Total Current Liabilities	3,245,090	3,074,159
Total Liabilities	3,584,456	3,634,891
Net Assets	30,125,395	30,127,272
Net Assets and Liabilities	36,954,941	36,836,322

Statement of Profit & Loss	August 2026	Budget	YTD
Net Operating Revenue	1,744,790	1,924,708	3,548,250
Total Operating Expenses	1,834,695	1,858,783	3,709,232
Income (Loss) from Operations	(89,905)	65,925	(160,981)
Non-Operating Revenue	89,772	98,217	176,133
Net Earnings (Loss)	(133)	164,142	15,152

Profitability Indicators	January 2026	February 2026	March 2026	April 2026	May 2026	June 2026	July 2026	August 2026
Days of Cash on Hand	397	337	343	370	371	330	365	381
Days in Patient AR (Gross)	47	52	49	52	65	54	52	50
Costs Per Day								
Clinic	6,132	6,639	6,663	7,016	6,439	8,168	8,275	9,137
Hospital	44,047	53,808	52,514	48,617	47,562	54,616	47,533	45,069

Statistical Summary	August 2026	Stat
SB Admits	3	Least since May 2024
Lab Tests	2,301	Least since August 2025
X-Rays	152	T-Most since February 2026
Nuc Med	6	T-Most since April 2024
SLS	207	T-3rd least in last 2 years
ER Visits	94	On track for 1,176 (1,123 in PY)
Specialty Clinic Visits	348	Most ever
Clinic Visits	736	On track for 9,384 (8,820 in PY)

Accounts Payable Register (Gross)	August 2026
2 Payrolls & 2 Check Runs	1,799,472.53

b. Bad Debt Analysis

Bad Debt Analysis				
August 2026	July 2026	June 2026	Fiscal Year Average (Current)	Fiscal Year Average (Prior Fiscal Year)
66,203.40	70,876.23	47,911.05	68,000	51,000

Action Taken: A motion was made by Stephen Olson to approve the Statistical Reports for August. The motion was seconded.

Voting Aye: Hanson, Grollmes, Olson, Stadler, Dahlgren
Motion Carried

Action Taken: A motion was made by Sam Stadler to approve the Bad Debt Report. The motion was seconded.

Voting Aye: Dahlgren, Hanson, Grollmes, Olson, Stadler
Motion Carried

3. Quality Assurance Report

Danielle Morgan, Director of QC/IC reported on the Quality Assurance report for September. The following departments reported:

- Lab
Project on EKG machine implementation and process was completed. Currently working through issues with one of the EKG machines. Second project is aiming to decrease contaminated cultures, including blood and urine.
- EVS
Project to ensure that all assigned tasks-both daily and weekly-are completed and documented upon completion 100% of the time over the next 6 months. Over the next year, ensure that all assigned monthly tasks on acute are accomplished and documented upon completion 100% of the time. Tablets will be reviewed at the end of each 4-week scheduled. Improve the cleaning of dismissal room and ensure all tasks are completed as assigned 100% of the time over the next 6 months. Goal over the next 3 months to have all staff train to ensure they understand how to properly operate the UVC lights and are using them correctly 100% of the time.
- Maintenance
Current project has been tracking work orders and making sure they are completed in a certain amount of time. New work system implemented several months ago. Since this was completed completion times have been improved. This project is nearing completion.
- Pharmacy
Project to track and monitor bar code scanning on Acute/OBS/Swing Bed patients. Second project to monitor override medications being taken out of the Pyxis. Third project to document narcotics. Making sure nursing staff is documenting wasted medications within 30 minutes of administration.
- Anesthesia
Project to make sure anesthesia documenting appropriately and timely on all surgical and procedure cases. Plan has been hard to develop as there are several anesthesia providers that are coming to the hospital to provide services. This is looked at every day that surgery is here or doing procedures.

- **Swing Bed**
CAH Swing Bed Report. Current project to get all information entered into Stroudwater.
- **Materials Management**
Current project was to start the Value Analysis Committee. The goal for the year is to discern whether or not products would meet the standards of the VAC in the areas of Product Comparison, Clinical Outcome, Product Quality, Financial Analysis, Education and Contract Utilization and to decrease the amount of waste we have on expired products. This committee meets quarterly.
- **Informatics**
New scheduling process implemented to help the clinic improve getting appointments scheduled with the help of tracking reports. They are also working with Cerner on a new reminder call for patients so they can get labs done prior to these appointments.
- **Surgery**
Patient satisfaction project started to monitor and track patient satisfaction. Patients will be given form to fill out. New project aiming to ensure that all surgical antibiotics are administered within 60minutes of surgical incision. New project Ensuring that the post-op complication form is being completed and sent back to KCHS to track any post-op complications. New project to improve dental line services.

Danielle also shared that with flu season approaching, employee flu shots and N-95 fit testing will be happening soon.

Action Taken: A motion was made by Sam Stadler to approve the Quality Assurance Report
The motion was seconded.

Voting Aye: Hanson, Grollmes Olson, Stadler, Dahlgren
Motion Carried.

4. Ancillary Services Report

Rebecca Cooke (COO) reported on the Operations Report for August 2026. The Senior Life Solutions Department currently has 7 patients enrolled.

Rebecca also reviewed marketing data from her report as well as Human Resources as it relates to recruitment and termination.

Our Rater 8 Response rate for August was 32.11% of patients responding. Overall, KCHS has earned a 4.9 out of 5 stars. KCHS has a 4.8 Google Rating with 443 total reviews.

Hires

Position	Department	Status
Director of Inpatient Nursing (RN)	Acute	Full Time
Sonographer	Radiology	PRN
Patient Care Tech	Acute/ER	Full Time
Surgical Technician	Surgical Services	Part Time

Separations

Position	Department	Status
LPN	Clinic	Full-Time
RN	Acute/ER	Full-Time
RN	Acute/ER	Full-Time

Recruiting

Position	Department	Status
RN (Night Shift)	Acute/ER	Full-Time or Part-Time
Environmental Services Tech	General or Surgical Svcs	Part-Time
LPN or RN	Minden Medical Clinic	Full-Time
Radiological Technologist/Ultrasound Tech	Radiology	Full-Time
Radiological Technologist (Multi-Modality)	Radiology	Part-Time
X-Ray & CT Technologist (Weekend On-Call)	Radiology	PRN/Temporary

Turnover Rates

August 2026	FYTD	Prior FYTD
0.7%	5.7%	11.6%

Employment Numbers

August 2026	Total	Full-Time	Part-Time/PRN	FTEs
	145	101	40	120.5

Safety/Risk Incident reports were reported and shared with the Board of Trustees.

5. CEO Report

a. Outpatient Services

Cardiology - Following a meeting last week with Platte Valley Medical Group, and Dr. Vinayak Nagaraja, MD, an interventional cardiologist, we have confirmed a start for January 2027. Credentialing and privileges are underway.

Family Medicine - Dr. Cheryl Roth, MD has confirmed she will accept a position with KCHS to begin no later than January 8, 2027. Dr. Roth will begin with the back-up emergency room call rotation and Friday clinic, with tentative plans to expand into Thursday clinic as well.

Wound Care - With Sally Farquhar, APRN planning to relocate her practice in November, we have an interview scheduled with a replacement in Early-October.

Specialty Clinic - We are reviewing the opportunity of adding an Advanced Practice Provider (APRN or PA-C) to assist with specialty clinic. We have had some internal discussion on how this would look, and what our needs are, while also allowing for increased orthopedic presence as well through this potentially.

b. Policies for Board Approval

Training and Testing of Employees - Human Resources *(Revised)*
Missing Individual - Safety *(Revised)*
Reconciliation of Drugs into the Hospital Pharmacy - Pharmacy *(Revised)*
Severe Weather - Emergency Preparedness *(Revised)*
Patient Care Services at KCHS - Acute/ER *(Revised)*
PureWick External Catheter Use - Acute/ER *(Revised)*
Infection Control and Construction - Infection Control *(Revised)*
Needles and Sharps Safety- Infection Control *(Revised)*
Infection Control Plan - Infection Control *(Revised)*
Cleaning and Disinfection of Reusable Items - Infection Control *(Revised)*
Medication and Supply Process for Local EMS Services - Pharmacy *(New)*
Pandemic Plan for Staff- Emergency Preparedness *(Revised)*
Decontamination - Emergency Preparedness *(Revised)*
Overhead Paging for Emergency Alerts - Emergency Preparedness *(Revised)*
Overhead Paging for Emergency Alerts (Form) - Emergency Preparedness *(Revised)*
Fire Watch - Emergency Preparedness *(Revised)*
Transmission Based Precautions - Infection Control *(Revised)*
Mammography Consumer Complaint Mechanism and Document - Radiology *(Revised)*
Combative Person - Safety *(Revised)*
TN Kase for Acute Ischemic Stroke -Acute/Medical Staff *(New)*
Care of the Endoscopy Patient - Surgery *(Revised)*
Procedure for Preparing Patient Rooms for Surgical Patients - Surgery *(Revised)*
Anti-Coagulation Guidelines - Surgery *(Revised)*
Laser Safety in the OR - Surgery *(Revised)*
Dress Code & Personal Appearance - Human Resources *(Revised)*
Footwear - Human Resources *(Revised)*
Obtaining Legal Signatures for Consent in the ED - Emergency Room *(Revised)*
Radiology Screening Exams (Standing Orders) - Radiology *(New)*
ECHO Bubble Study and/or With Contrast (Standing Orders)- Outpatient *(New)*
Bloodborne Pathogens: Post-Exposure Evaluation - Infection Control *(Revised)*
Bedded Patient Accommodation Status - Business Office *(New)*

Action Taken: A motion was made by Sam Stadler to approve policies as presented. The motion was seconded.

Voting Aye: Stadler, Dahlgren, Hanson, Grollmes, Olson
Motion Carried.

VII. Executive Session

Action Taken: At 2:05 PM, a motion was made by Stephen Olson to enter into executive session. The motion was seconded.

Voting Aye: Stadler, Dahlgren, Hanson, Grollmes, Olson
Motion Carried.

Other staff left the meeting except Luke Poore, Gavin Blum, Janell Shelton and Rebecca Cooke.

At 2:40PM, Gavin Blum and Rebecca Cooke Exited Executive Session.

At 2:55 PM, Luke Poore Exited Executive Session.

Action Taken: At 3:35 PM, a motion was made by Stephen Olson to end Executive Session. The motion was seconded.

Voting Aye: Stadler, Dahlgren, Hanson, Grollmes, Olson
Motion Carried.

Action Taken: A motion was made by Andy Grollmes to accept CEO Review and Compensation. The motion was seconded.

Voting Aye: Stadler, Dahlgren, Hanson, Grollmes, Olson
Motion Carried.

The below applications were submitted for appointment, reappointment or termination to the KCHS Medical Staff by Lisa McNair, Clinic Admissions Clerk.

APPLICANT	SPECIALITY	FACILITY	STAFF CATEGORY	FIRST APPOINTMENT	RE-APPOINTMENT
Matthew Rutman, MD	Urology	Kearney County Health Services	Consulting	3/26/2025	10/1/2026

APPLICANT	SPECIALITY	FACILITY			PRIVILEGES TERMED	REASON
Emma Eilken	Audiology	ENT Physicians of Kearney			9/4/2026	No longer providing services at KCHS

Action Taken: A motion was made by Stephen Olson to approve the credential report. The motion was seconded

Voting Aye: Stadler, Dahlgren, Hanson, Olson, Grollmes
Motion Carried.

VIII. Other Comments/Communications

The next regular meeting will be held Wednesday, October 28, 2026 at Noon in the Functional Health Meeting Room.

IX. Adjournment

The meeting Adjourned at 3:36 PM.

AJ Dahlgren, Chairman

Stephen Olson, Secretary