

Kearney County Health Services
 Governing Board of Trustees
 June 27, 2018
MINUTES

The regular meeting of the Governing Board of Kearney County Health Services met in the Countryside Living Conference Room of Kearney County Hospital, 727 East First Street, Minden Nebraska, Wednesday, June 27, 2018. Notice of the meeting was posted at Kearney County Health Services, Hospital, Minden Medical Clinic, Minden Post Office and www.kchs.org under Board of Trustees prior to the meeting. An agenda of the meeting was e-mailed to each Board member prior to the meeting.

Call to Order

Chairman Dick McBride called the meeting to order at 12:02 pm and called attention to the public meeting laws which are posted in the meeting room. With no persons answering the call for public input, the meeting continued with the next order of business.

Board Members

Clark Abrahamson
 Jeff Hanson
 Dick McBride-Chairman
 Stephen Olson
 Sam Stadler

KCHS Staff

Luke Poore, CEO
 Kayla Rhynalds, CFO
 Kendra Brown, RN, BSN, Acute Care DON
 Rebecca Cooke, Human Resources Director
 Connie Jorgensen, LPN, Administrative Assistant
 Janell Shelton, RHC Director

Others

Cindy Ramsey-Editor, Minden Courier

County Board of Supervisors

Wayne Anderson

KCHS Medical Staff

Shannon Kuehn, APRN

KCMF Committee

Jim Edgcombe

Approval of Minutes- A motion was made by Stephen Olson to approve the minutes of the previous meeting. The motion was seconded. Voting aye: Stadler, McBride, Olson, Hanson, Abrahamson. Motion carried.

Unfinished Business-None

New Business-

a. Annual Rate Increase

Kayla Rhynalds, CFO recommended a price increase of 3% for hospital and clinic services. This would be effective August 1, 2018. Kayla reported that it had been 3 years since we did our last increase. After a brief discussion a motion was made by Clark Abrahamson to approve the price increase of 3% as requested. Voting aye: Stadler, McBride, Olson, Hanson, and Abrahamson. Motion carried.

Reports

a. Kearney County Medical Fund

Jim Edgcombe, KCMF member reported that in July the members will meet with the Nebraska Community Foundation for their quarterly report. Plans are being made for the annual golf tournament July 12, 2018 at the Minden Country Club. [Jim left the meeting at 12:05 pm].

b. Financial /Statistical Report for April 2018

Kayla Rhynalds, CFO gave the following financial / statistical report.

Statistic for the month held steady without major changes. The Profit / Loss Summary and Financial Indicators for the month:

Month	Balance Sheet		Profit Loss Statement				Financial Indicators			
	Cash, Cash Equivalent	Gross Pt Service Revenue	Net Pt Service Revenue	Total Operating Expenses	Income (Loss)from Operations	Non-Operating Revenue	Net Earning (Loss)	Days Cash on Hand	Days Pt Account Receivable	Account Payable Register
Apr 18	2,689,397	899,580	764,797	980,611	(141,712)	16,155	(125,556)	90	56	\$572,303
May 18	2,777,812	828,340	718,916	902,780	(108,239)	128,732	20,494	105	58	\$681,404

Kayla reported that she added a line item in the statistical report for Specialty Clinic to start trending. In the financial report the salaries for the month of May were lower with only a few salaries left to pay out from the layoff of LTC and HLL. The audit with Seim Johnson will start next month with a report for the Board in August.

a. Bad Debt Trending- A graph showing Bad Debt Trending was reviewed. Only one account ascertained in May compared to 38 in April. A motion was made by Clark Abrahamson to approve the financial, statistical and bad debt

report as presented by the CFO. The motion was seconded. Voting aye: Stadler, McBride, Olson, Hanson and Abrahamson. Motion carried.

Human Resources Report and Update

Hires/Terms-Employee Relations

Rebecca Cooke, HR Director presented the Hire/Term Report for April.

	Month Percentage	YTD	Prior YTD
Overall Turnover	13.3%	39.1%	6.5%
Due to involuntary Termination (Layoff)	13.3%	37%	
Due to Voluntary Termination	0.0%	2.1%	

Rebecca reported that 2.5% increase was passed on the employees for health insurance this year. Recruitment is on going for a RN for 7 pm – 7 am shift.

CEO Report

Update of Quarterly Balanced Score Card

The report was distributed and reviewed for the months of January-March.

Specialty Clinic Updates

Cardiology-NHI is losing a group of Cardiologists in Eastern Nebraska to start a new practice, "Pioneer Heart Institute". This may lead to less outpatients for Dr. Anu. For now she plans on continuing her outreach clinic in Minden.

Ophthalmology- When Dr. Clinch recruits a new partner he will resume his clinic at KCHS. A doctor in Kansas did show some interest in coming to KCHS but discussion with Minden Vision Clinic will have to take place first.

Orthopedics- Dr. Schopp has started a clinic in Franklin. He has picked up a few surgeries here.

With the rental of the C-Arm it is hoped more procedures will be done here such as Migraine Treatment, Hip Injections and swallowing studies.

Clinic Renovation- In another 30 days Luke should have an initial estimate from Lytle Construction.

Policies-

The following Policies were brought for Board approval. The policies were sent out prior to the meeting for review.

- a. Dress Code Policy –Human Resources
- b. Corrective Action Policy-Human Resources

After discussion a motion was made by Clark Abrahamson to approve the policies as presented. The motion was seconded. Voting aye: Olson, Hanson, Abrahamson, Stadler and McBride. Motion carried.

KCHS Medical Staff

Shannon Kuehn, APRN attended the meeting representing the Medical Staff. She said everyone is anxious for Jon Becker, PA to come back from Medical leave. The staff worked together to fill in the on call spots during Jon’s absence.

Executive Session

At 12:55 pm a motion was made by Jeff Hanson to go into executive session for Credentials, Bad Debt and Personnel. The motion was seconded. Voting aye: Hanson, Abrahamson, Stadler, McBride, Olson. Motion carried. Kayla Rhynalds left the meeting at 1:05 pm. Janell Shelton left at 1:09 pm. At 1:25 pm a motion was made by Clark Abrahamson to come out of executive session. The motion was seconded. Voting aye: Abrahamson, Stadler, Hanson, McBride and Olson. Motion carried.

Return to Open Session

Credentials-A motion was made by Clark to approve the Credentials of the following as presented in executive session by Janell Shelton, Clinic Director. [These credentials were reviewed and approved at the June Medical Staff meeting].

NAME	TITLE	SCOPE OF PRACTICE	APPOINTMENT	REAPPOINTMENT	ACTIVE STAFF	CONSULTING STAFF	AFFILIATE STAFF
Stephen Ducan	CRNA	CRNA	X				X
Gregory Peters	MD	Radiology		X		X	
Tiffany Weeder	APRN	Family Practice		X			X
William Marsh	MD	Radiology		X		X	
Marse McCann Carpenter	DDS	Dentist		X			X
Pradipta Chaudhuri	MBBS	Cardiology		X		X	

The motion was seconded. Voting aye: Abrahamson, Stadler, McBride, Olson and Hanson. Motion carried.

Other Business -None

Next Meeting Date – The next regular meeting of the Board of Trustees will be June 27, 2018 at noon.

Adjournment-With no further the meeting was adjourned without contest at 1:27 pm.

_____ Chairman

_____ Secretary