

Kearney County Health Services
Governing Board of Trustees
June 26, 2019

MINUTES

The regular meeting of the Governing Board of Kearney County Health Services met in the Countryside Living Conference Room of Kearney County Hospital, 727 East First Street, Minden Nebraska, Wednesday, June 26, 2019. Notice of the meeting was posted at Kearney County Health Services, Hospital, Minden Medical Clinic, Minden Post Office, Minden Exchange Bank and www.kchs.org under Board of Trustees prior to the meeting. A Board Packet with an agenda of the meeting and other pertinent information was e-mailed to each Board member prior to the meeting.

I. Call to Order and Roll Call

In the absence of Chairman McBride, Clark Abrahamson called the meeting to order at 12:00 pm and called attention to the public meeting laws which are posted in the meeting room.

Board Members

Clark Abrahamson
Jeff Hanson
Dick McBride-Chairman -absent
Stephen Olson
Sam Stadler

County Board of Supervisors

Brent Stewart

KCHS Staff

Luke Poore, CEO
Kayla Rhynalds, CFO
Kendra Brown, RN, MSN, Acute Care
DON
Rebecca Cooke, Director of
Professional Services
Connie Jorgensen, LPN, Adm. Assistant
Janell Shelton, RHC Director
Sue Driver, MT (ASCP) Laboratory
Director

Others

Cindy Ramsey-Editor, Minden Courier

II. Public Comments/Communications

Luke Poore, CEO read a thank you note from

III. Approval of Minutes

A motion was made by Stephen Olson to approve the minutes as presented. The motion was seconded. Voting aye: Hanson, Olson, and Abrahamson. Absent and not voting: McBride. Motion carried.

IV. Unfinished Business

V. New Business

a. Sysmex Hematology Analyzer

McKesson Quote- After negotiations with McKesson Medical Surgical a final bid of \$37,325 for a Hematology Analyzer was presented to the Board for approval. Sue Driver, Laboratory Supervisor gave a brief explanation of the utilization of the Analyzer. One of the biggest differences will be an automated blood differential test which measures the percentage of each type of white blood cell (WBC) that you have in your blood. It also reveals if there are any abnormal or immature cells. With the current machine this procedure was not available, so it was done manually with a microscope. After a brief discussion a motion was made by Sam Stadler to approve the purchase. The motion was seconded. Voting aye: Olson, Hanson, Abrahamson, and Stadler. Absent and not voting: McBride.

VI. Reports

a. Kearney County Medical Fund Committee

Luke Poore, CEO, reported for the KCMFC. Golf Tournament plans for July 11, 2019 is ongoing. Approximately 12 teams have registered. At the next meeting a quarterly report from the Nebraska Community Foundation will be given.

b. Financial/Statistical Reports

1. Statistical / Financial Report for May 2019

Month	Cash, Cash Equivalent	Total Liabilities	Total Net Patient Service Revenue	Total Other Operating Revenue	Total Non-Operating Revenue	Total Operating Revenue	Total Operating Expenses	Change In Net Position	Days of Cash on Hand	Gross Accounts Receivable	Account Payable Register
May 2019	3,141,964	15,059,849	740,911	118,248	122,799	859,159	905,277	76,681	118	65	627,807

Kayla reported that the Medicare settlement estimate is \$309,444. Statistical reports were similar to last months with specialty clinics at 126 visits and total patient days 50.

2. **Bad debt** trending was much higher than April, \$20,842 compared to May, at \$63,571. Kayla explained that this was due to one patient with many visits.

c. Quality Assurance Report

Kendra Brown, Chief Nursing Officer, reported for the month's QA activities which included reports from several departments. Each month the QA Improvement Coordinator will add monthly minutes to inform the group of QA activities. Stephen Olson asked if any of the QA reports were alarming or needed serious interventions. Kendra reported that last month there were some concerns over waiting time to see a physician in a Specialty Clinic but concerns were addressed.

c. Human Resources Report and Updates

1. Hires/Terms-Employee Relations—

5/30/2019-6/25/2019	Month Percentage	YTD	Prior YTD
Overall Turnover	1.1%	5.1%	*45.9%

* Includes payoff from closure

d. CEO Report

1. Organizational Chart Update-Luke reviewed changes with the Board members and reason for the changes.
2. Chiller Compressor/Water Heater- Chubb insurance has agreed to pay for 2 of the compressors on the chiller unit and after deliberation a new water heater.
3. The Medical Staff bylaws have been reviewed by a consultant with the Central Nebraska CAH Network at no cost. After they have been reviewed by Chief of Staff, Dr. Althouse, they will be forwarded to the Medical Staff and the Board for approval.
4. Luke reported that the Rad Planning Architect/Engineer Team was onsite June 18. After a walk through with Maintenance, it was determined that start date for construction will be October 1 with completion March 2020. Luke also visited with Kelley Ayres to go over paperwork on the loan.
5. Strategic Planning Session #2 recap –Key strategic areas discussed in a report sent out from John Roberts. Once reviewed by the Leadership Team it will be presented to the Board.
6. The proceeds for the Golf Tournament this year will go towards the purchase of the Sterrad Sterilizer.
7. Diane Jackson, APRN has agreed to come on full time for KCHS. Her start date is September 1, 2019.
8. Policy Review: The policies listed on the last page were reviewed prior to the meeting. A motion was made by Sam Stadler to approve the policies as presented. The motion was seconded: Voting aye: Hanson, Abrahamson, Stadler, and Olson. Absent and not voting: McBride.

e. Medical Staff Report/Concerns-Doug Wulf, APRN reported on behalf of the Medical Staff. He commented on the benefits of employing Diane Jackson to help with ER call. He also reported that Bryan Health visited the Medical Staff about the opportunities of telehealth with various services they have to offer to assist in better patient care and retention.

VII. Executive Session

At 12:40 pm a motion was made by Jeff Hanson to go into executive session for Credentials, Charity Care, and Personnel. The motion was seconded. Voting aye: Abrahamson, Olson, Hanson, and Stadler. Absent and not voting: McBride. Motion carried. Brent Stewart, Connie Jorgensen, Kendra Brown, Mary Bunger, Sue Driver and Cindy Ramsey and left the meeting. At 12:50 pm Janell Shelton left the meeting. At 1:41pm a motion was made by Sam Stadler to come out of executive session. The motion was seconded. Voting aye: Abrahamson, Stadler, Olson and Hanson. Absent and not voting: McBride. Motion carried.

Return to Open Session

The following credentials were presented for approval by Janell Shelton, Clinic Director, in Executive Session. (Approved by KCHS Medical Staff at the June meeting).

Name	Title	Scope of Practice	Appointment	Reappointment	Active Staff	Consulting Staff	Affiliate Staff	Locums	Affiliation
Shannon Kuehn		APRN		X	X				KCHS
Joe Soucek		CRNA	X				X		

A motion was made by Clark Abrahamson to approve the credentials as presented by Janell Shelton. The motion was seconded. Voting aye: Olson, Hanson, Abrahamson and Stadler. Absent and not voting: McBride. Motion carried.

A motion was made by Jeff Hanson to approve Charity Care applications as presented by Kayla Rhynalds. The motion was seconded. Voting aye: Stadler, Abrahamson, Hanson, Olson and Stadler. Absent and not voting: McBride. Motion carried.

A motion was made by Steve Olson to adjourn the meeting at 1:42 pm. The motion was seconded. Voting aye: Abrahamson, Olson, Stadler, and Hanson. Absent and not voting: McBride. Motion carried. The next regular meeting will be held on July 31, 2019.

Chairman

Secretary