

Kearney County Health Services
Governing Board of Trustees
July 31, 2019

MINUTES

The regular meeting of the Governing Board of Kearney County Health Services met in the Countryside Living Conference Room of Kearney County Hospital, 727 East First Street, Minden Nebraska, Wednesday July 31, 2019. Notice of the meeting was posted at Kearney County Health Services, Hospital, Minden Medical Clinic, Minden Post Office, Minden Exchange Bank and www.kchs.org under Board of Trustees prior to the meeting. A Board Packet with an agenda of the meeting and other pertinent information was e-mailed to each Board member prior to the meeting.

I. Call to Order and Roll Call

Chairman McBride called the meeting to order at 12:00 pm and called attention to the public meeting laws which are posted in the meeting room.

Board Members

Clark Abrahamson
Jeff Hanson
Dick McBride-Chairman
Stephen Olson
Sam Stadler

KCHS Staff

Luke Poore, CEO
Kayla Rhynalds, CFO
Rebecca Cooke, Dir. of Professional Services
Connie Jorgensen, LPN, Administrative Assistant
Janell Shelton, RHC Director

Others

Cindy Ramsey-Editor, Minden Courier
Jim Edgecombe-KCHS-Fund Committee

County Board of Supervisors

Brent Stewart-Absent

Medical Staff

Shannon Kuehn, APRN

II. Public Comments/Communications

III. Approval of Minutes

A motion was made by Stephen Olson to approve the minutes of the special meeting June 13, 2019 as presented and the regular meeting of June 26, 2019 as corrected to include Mary Bunger, Patient Care Coordinator, as present. The motion was seconded. Voting aye: Hanson, Olson, and Abrahamson and McBride. Motion carried.

IV. Unfinished Business-None

V. New Business

1. Hospital Water Heater Replacement Request

Luke presented a proposed purchase of a new hot water heater due to leaking. The price to supply and install a new unit would be \$18,875.00. A motion was made by Jeff Hanson to approve the purchase from CA Conditioned Air Mechanical Systems and Service Company as recommended by Luke. The motion was seconded. Voting aye: McBride, Olson, Hanson, Abrahamson, and Stadler. Motion carried.

2. Surgery Purchase Requests

Orthopedist Dr. Jeffrey Schopp reported to Administration that KCHS could move forward in performing total knee replacements. He has received a referral and would like to schedule it for the first week in September. Equipment needed would require some larger tools than what we have been using for arthroscopies. The bid for this equipment from Stryker would be ~ \$56,971.37. The other request is for a new door entering into the actual OR space that will give a good seal and would be a single butt-swing open door as opposed to the current double door. The cost would be ~ \$6,765. If the door was lead lined it would be \$5,000 extra. After discussion a motion was made by Jeff Hanson to purchase the lead lined door at ~\$11,765.00 and the Stryker orthopedic equipment as discussed. The motion was seconded. Voting aye: Hanson, Abrahamson, Stadler, McBride, and Olson. Motion carried. Luke explained that the final cost would be lower than what was requested as negotiations have not occurred. The purchase and installation of the door will take more than 8 weeks.

VI. Reports

1. Kearney County Medical Fund

Jim Edgecombe, Treasurer of the KCHS Fund Committee presented the financial reports for the quarter ending June 30, 2019. The KCHS Fund general account totaled \$187,863.47. Total income from the Golf Tournament was ~ \$8,000. [Jim Edgecombe left the meeting at 12:11 pm].

2. Financial / Statistical Report and Updates.

Report for June 2019

Month	Cash, Cash Equivalent	Total Liabilities	Total Net Patient Service Revenue	Total Other Operating Revenue	Total Non-Operating Revenue	Total Operating Revenue	Total Operating Expenses	Change In Net Position	Days of Cash on Hand	Gross Accounts Receivable	Account Payable Register
June 19	3,148,583	939,702	1,072,855	108,382	40,249	1,181,237	899,479	322,007	115	60	630,450

Kayla reported for an unofficial FY year report comparing FY 2018 to 2019. Statistically areas that increased in Services were ultrasound, MRI, vascular ultrasound, specialty clinic visits and total clinic visits. In the financial picture there was a positive outcome in 2019 of total operating income of \$1.4M due to a loss of \$1,363,224 in 2018 compared to a positive gain of \$130,792 in 2019. Plus an expected estimated Medicare settlement of \$508,000+ later this summer or fall. More detailed information on the audit will be presented in the August meeting by the auditors. Discussion took place on Senior Life Solutions productivity. At this time they have 3 patients with a possible two more admits next week. Other discussions took place included the collection of several accounts from United Health Care that were processed incorrectly have been resolved for a reimbursement of ~\$60,000.

2. Bad debt for June was \$35,521.36 which was considerably lower than last month. Three charity care applications were submitted in June with 2 qualifying.

c. Quality Assurance Report

Luke gave a brief rundown of the QA activities for the month of June, 2019. Scores for the HCAHPS (Hospital Consumer Assessment of Healthcare Providers and Systems) were higher than state and national averages, 6 charts were sent to the Antibiotic Stewardship Committee for review and found to be appropriate practice, Lab and the Medical Staff resolved a Centriq problem that was slowing down patient care, in Maintenance Lenny is monitoring Legionella compliance and Teresa Blank, RN QA Coordinator, took online education from the surveyor training website. From this point forward a monthly QA report will be included in the Board packets.

c. Human Resources Report and Updates

1. Hires/Terms-Employee Relations—

6/30/19-7/31/19	Month Percentage	YTD	Prior YTD
Overall Turnover	1.1%	6.5%	45.9%*/ 2.5 %

* includes payoff from closure

Rebecca reported that currently we are recruiting on Nurse for Acute Care and a Radiology Tech.

d. CEO Report

The CEO Report was given by Luke Poore, CEO. Highlights of his report included:

- Clinic/CT Renovation- We have not received architectural renderings showing layout and visual of the project as well as parking lot designs. At the last meeting with the architect a start date will be in October and completion in March 2020. Beginning this week, a weekly meeting will be scheduled to determine where offices will be and what IT and maintenance will have to do to get computers and phones set up. Stephen Olson complimented Janell on a great job informing the PFAC (Patient, Family Advisory Committee) explaining the renovations and public concerns of parking and finding departments.
- Strategic Planning-Next meeting with John Roberts is August 8 with the Leadership Team finalizing the Strategic Planning document.
- Outpatient Services-Dr. Anub John (NHI) will supplement Dr. Efstratiou as a second Cardiologist beginning in September.
- Ophthalmology-Dr. Clinch has resumed cataract surgery with 5 patients in June. His next clinic is scheduled in August.
- Outpatient Rehab-Open communication has been ongoing with Family PT owners on bringing rehab services in house.
- Medical Staff Bylaws and Rules and Regulations and been reviewed with a third party and Dr. Althouse, Janell Shelton and Kendra Brown. Approval for the revisions is requested from the Board.
- Policies and Procedures were also brought forward for Board approval.

After a brief discussion, a motion was made by Stephen Olson to approve the revised Medical Staff Bylaws and Rules and Regulations as presented prior to the meeting. The motion was seconded. Voting aye: Olson, Hanson, Abrahamson, Stadler, and McBride. Motion carried.

A motion was made by Clark Abrahamson to approve the policies and procedures as presented prior to the meeting. The motion was seconded. Voting aye: Abrahamson, Stadler, McBride, Olson, and Hanson. Motion carried.

e. Medical Staff Report/Concerns-Shannon Kuehn reported on behalf of the Medical Staff. She reminded the group that Dr. Pierce's last day in the clinic is August 1. Dr. Pierce will cover KCHS ER from Friday evening to Sunday evening every 3rd week. A pot luck dinner by the employees will be at noon with an open house for the public beginning at 1 pm. Shannon and Stephen Olson remarked on the FPAC Committee being a positive for KCHS. Discussions on signage to the ER, signage during the remodel, financial status, and what the plans are for the nursing home and assisted living spaces have taken place. The committee meets monthly and consists of a Board member, CEO, Medical Staff member, Clinic Director, Acute Care Chief Nurse Officer and 4-5 members of the public.

VII. Executive Session

At 12:55 pm a motion was made by Clark Abrahamson to go into executive session for Credentials, Charity Care, and Personnel. The motion was seconded. Voting aye: Voting aye: Stadler, McBride, Olson, Hanson and Abrahamson. Motion carried. Connie Jorgensen, Mary Bunger, Shannon Kuehn, Rebecca Cooke and Cindy Ramsey and left the meeting. At 1:00pm Janell Shelton left the meeting. At 1:15 pm Kayla Rhynalds left the meeting. At 1:35 pm a motion was made by Clark Abrahamson to come out of executive session. The motion was seconded. Voting aye: Stadler, McBride, Olson, Hanson, and Abrahamson. Motion carried.

Return to Open Session

The following credentials were presented for approval by Janell Shelton, Clinic Director, in Executive Session. (Approved by KCHS Medical Staff at the July meeting).

Name	Title	Scope of Practice	Appointment	Reappointment	Active Staff	Consulting Staff	Affiliate Staff	Locums	Affiliation
J.A. Craig	MD	Family Practice		X	X				KCHS
Renee Grams	APRN	Family Practice			X		X		KCHS

A motion was made by Clark Abrahamson to approve the credentials as presented by Janell Shelton. The motion was seconded. Voting aye: Olson, Hanson, Abrahamson, Stadler, and McBride. Motion carried.

A motion was made by Clark Abrahamson to approve Charity Care application(s) as presented by Kayla Rhynalds. The motion was seconded. Voting aye: Abrahamson, Stadler, McBride, Olson and Hanson. Motion carried.

A motion was made by Steve Olson to adjourn the meeting at 1:49 pm. The motion was seconded. Voting aye: Stadler, McBride, Olson, Hanson, and Abrahamson. Motion carried. The next regular meeting will be held on August 28, 2019.

Chairman

Secretary