



KEARNEY COUNTY HEALTH SERVICES

727 East First Street Minden, NE. 68959
 Phone: 308. 832.3400 Fax: 308. 832. 3417 www.kchs.org

Chief Financial Officer

Department Name:	Administration
Reports To:	Chief Executive Officer
Position Status:	Full-Time, Exempt
Days and Hours:	Monday - Friday

Duties:	<ul style="list-style-type: none"> • Responsible for the organization’s day-to-day and overall Financial plans, policies, and accounting practices. • Keeps up to date with all federal statutes surrounding participation in the Medicare and Medicaid programs, including, but not limited to: EMTALA, Medicare Fraud and Abuse issues, and Stark legislation. • Keep CEO and Board apprised of financial status of organization. • Oversee Accounting staff, Purchasing / Materials Management, Health Information Management, and Business Office. • Performs management functions including interviewing, hiring, performance appraisals, disciplinary actions, addressing complaints and resolving issues among departments. • Prepare monthly financials for Board of Trustees Meeting. • Assist with preparation of annual organization third-party financial audit and cost reports • Preparation and execution of annual KCHS budget for approval by the CEO and Board of Trustees.
Qualifications:	<ul style="list-style-type: none"> • Minimum of Bachelor’s Degree in Finance or Business Administration • Master’s Degree preferred • Licensed CPA preferred • Ability to work cooperatively and communicate effectively to maintain good working relationships with staff, healthcare providers, and patients • Must be capable of communicating clearly (reading, writing and speaking) in the English Language.
Benefits:	<ul style="list-style-type: none"> • Competitive Wage • Shift Differential and Incentives • Benefit package including: Health, Dental, and Vision Insurance, Company-Paid Life Insurance, Voluntary Life Insurance, Retirement Matching, AFLAC Supplemental Insurance • Medical Credits • Wellness Benefits • Tuition Assistance and Continuing Education Allowance

If interested please complete a Kearney County Health Services application online at www.kchs.org or return to: info@kchs.org, 727East St., Minden, NE 68959, or fax 308-832-3417. For additional information or questions, contact Human Resources at 308-832-3400 ext. 2630 or rcooke@kchs.org.

Kearney County Health Services is an Equal Opportunity Employer