



KEARNEY COUNTY HEALTH SERVICES

727 East First Street Minden, NE. 68959
 Phone: 308. 832.3400 Fax: 308. 832. 3417 www.kchs.org

Housekeeping

Department Name:	Environmental Services
Reports To:	Director of Environmental Services
Position Status:	Part-Time (20-35 hours per week)
Days and Hours:	Monday – Friday hours may vary; Thursday & Friday afternoon hours required; Saturday Rotation

Duties:	<p>Maintain a safe, clean, and comfortable environment for patients, visitors, and employees</p> <ul style="list-style-type: none"> • Follow proper procedures to ensure clean and sterile surgery suite, inpatient and outpatient rooms, emergency room, and clinic rooms • Clean and maintain offices, waiting rooms, and bathrooms • Vacuum and clean floors, dust and clean furniture • Check and clean vents • Keep utility and store rooms clean, stocked, and orderly • Maintain cleaning cart and other cleaning equipment • Complete all assignments and daily paperwork
Qualifications:	<ul style="list-style-type: none"> • High school diploma or GED • Reliable, dependable, and have good attendance • Detail oriented • Ability to successfully work in team environment yet complete assigned tasks independently • Must be able to comprehend all policies and procedures • Ability to work cooperatively and communicate effectively to maintain good working relationships with staff, healthcare providers, and patients
Physical Requirements:	<ul style="list-style-type: none"> • Regularly required to walk and stand for long periods of time • Must be able to reach, stoop, kneel, crouch, or crawl; occasionally required to climb or balance • Must be able to regularly lift and/or move up to 20 pounds; frequently up to 30 pounds; occasionally up to 50 pounds; also move equipment on casters weighing in excess of 100 pounds • May be exposed to noise for short periods of time
Benefits:	<ul style="list-style-type: none"> • Competitive Wage • Paid Time Off (PTO) and Extended Illness (EIB) accrued each pay period • Holiday Pay / Double Time Pay on holidays worked • Medical Credits • Wellness Benefits

If interested please complete a Kearney County Health Services application online at www.kchs.org or return to: info@kchs.org, 727East St., Minden, NE 68959, or fax 308-832-3417. For additional information or questions, contact Human Resources at 308-832-3400 ext. 2630 or rcooke@kchs.org.

Kearney County Health Services is an Equal Opportunity Employer