



Board of Trustees
MINUTES
November 24, 2021

The monthly meeting of the Governing Board of Kearney County Health Services met in the Functional Health Room of Kearney County Health Services, 727 East First Street, Minden Nebraska, Wednesday, November 24, 2021.

Notice of the meeting was posted at Kearney County Health Services, Hospital, Minden Medical Clinic, Minden Post Office, Minden Exchange Bank and www.kchs.org under Board of Trustees. A Board Packet containing the meeting agenda, minutes, and other pertinent information was emailed to each Board member prior to the meeting.

I. Call to Order and Roll Call

Chairman McBride called the meeting to order at 12:12 PM and called attention to the public meeting laws that are posted in the meeting room.

Present:

Board Members

Jeff Hanson
Stephen Olson
Sam Stadler
Dick McBride - Chairman
Clark Abrahamson

County Board of Supervisors

Brent Stewart

Others:

Cindy Ramsey (Minden Courier)

KCHS Medical Staff

Tiffany Weeder, APRN

KCHS Staff

Luke Poore, CEO
Gavin Blum, CFO
Rebecca Cooke, COO
Kendra Brown, CNO
Janell Shelton, Director of Primary Care
Kathy Middleswart, RN, Director of Quality Assurance
Mary Bungler, RN, Patient Care Coordinator
Sue Driver, MT (ASCP) Director of Laboratory
Connie Jorgensen, Administrative Assistant

II. Public Comments/Communication

The Merrill Gramke family and Bonnie Mildfeldt sent a letter of thanks for the "Lift Up Thine Eyes" book and the Minden Booster Club extended their thanks for supporting MHS.

III. Approval of Minutes

A motion was made by Stephen Olson to approve the meeting minutes of the regular meeting on October 27, 2021. The motion was seconded. Voting aye: Olson, McBride, Stadler, Abrahamson and Hanson. Motion carried.

IV. Old Business

V. New Business

1. Resolution of Support for Level IV Trauma Certification

Chairman McBride read a resolution to enact a resolution of support to Kearney County Health Services, Minden, Nebraska in continuation of a trauma center to Kearney County Health Services.

A motion was made by Clark Abrahamson that the Resolution be duly enacted by members of the Kearney County Health Services Board of Trustees on November 24, 2021. The motion was seconded. Voting aye: Stadler, McBride, Olson, Hanson, and Abrahamson. The Motion carried and the Resolution enacted.

2. Coagulation Analyzer (Laboratory)

Sue Driver, Director of Laboratory, presented a proposal for a Sysmex CA -660 Coagulation Analyzer. The purchase will reduce hands-on time and increase walkaway ability. PT/APTT report time will be reduced from 45 minutes to 7 minutes and D-Dimer test (a blood test that can be used to help rule out the presence of a serious blood clot) report time from 30 minutes to 7-9 minutes. Sue also mentioned that with this new Analyzer KCHS can be part of a national Peer Group through online submission which we cannot do currently. The analyzer, reagents, and onsite training was \$20,000 including a 2 year warranty. A question was raised about delivery time. Sue believed it will be delivered in (2) weeks.

A motion was made by Stephen Olson to approve the purchase of the analyzer. The motion was seconded. Voting aye: Hanson, Abrahamson, Stadler, Olson and McBride.
Motion carried.

VI. Reports

1. Kearney County Medical Fund

Luke reported that the KCMF participated in the Day of Giving scheduled November 18, 2021. A summary of donations, which will be used to assist in the purchase of the 3D Mammography Equipment, will be reported at the December meeting.

2. Financial / Statistical Report and Update for October 2021

Reported by Gavin Blum, CFO.

Balance Sheet	Current Year	YTD	Comments
Cash and Cash equivalents	\$10,465,065	\$10,168,657	Due to strong operations
Total Current Assets	\$15,411,435	\$14,842,746	
Net Capital Assets	\$12,764,819	\$12,868,237	
Total Assets	\$28,176,254	\$27,710,983	
Total Current Liabilities	\$3,631,092	\$3,483,611	
Total Net Assets & Liabilities	\$18,176,254	\$27,710,983	
			Dick McBride asked if there was any salvage to the old phone system. Gavin said it was too dated since it was over 20 years old.

Profit and Loss Statement	OCT 2021	Budget Amt	YTD	Comments
Clinic Revenue	246,288	183,841	902,986	
Gross Patient Service Revenue	1,882,089	1,489,661	6,821,618	14.5% over budget; 24% over prior year.
Net Patient Service Revenue	1,362,253	1,207,653	5,056,395	
Other Operating Revenue	138,263	112,500	530,379	
Total Operating Expenses	1,184,458	1,149,274	4,721,830	2.7% over budget
Income (loss) from Operations	316,059	170,879	864,944	
Net Earnings (Loss)	332,516	188,695	982,002	30% OVER BUDGET

Financial Indicators	OCT 2021	SEPT 2021
Days of Cash on Hand	356	305
Days in Patient Accounts Receivables	45	47
Accounts Payable Register	892,718.08	1,134,442.60

Statistics	OCT 21	SEPT 21	Comment
Acute+ Swing Bed + Medicare +Observation Days	169	129	
Lab Procedures	2993	3096	
Physical Therapy	904	905	
Cardiac Rehab	56	52	
Out Patient Surgery	33	48	
Specialty Clinic Visits	163	148	
ER Visits	95	92	

Total Minden Clinic Visits+ Nurse Visits+ Telehealth visits	890	921	
Senior Life Solutions Units	105	123	

Bad Debt (OCTOBER)	SEPTEMBER	FY Average 2020	FY Average 2019
\$32,495.09	\$41,417.53	\$40,840	\$30,391

Dick McBride asked about increase services and how much room we have to grow. Gavin and Kendra explained that due to multiple specialty clinic days we have started utilizing the former LTC – COVID Clinic rooms. This is hopefully only a temporary fix as it is not ideal for the physicians holding clinics. Luke explained with the growth of the specialty clinics, surgical recovery rooms, antibody infusions, treatment and observation patients, and swing bed admits we have recognized we need to get back to Master Planning to find some solutions. Luke and Gavin have communicated with the County Board of Supervisors in regard to our continued growth and they have a good understanding of our situation.

Gavin concluded the statistic and bad debt report. A motion was made by Clark Abrahamson to approve the Financial/Statistical/report. The motion was seconded. Voting aye: Stadler, McBride, Olson, Abrahamson and Hanson. Motion carried. A motion was made by Jeff Hanson to approve the Bad Debt report. The motion was seconded. Voting aye: Olson, Hanson, Abrahamson, Stadler, and McBride. Motion carried. Chairman McBride questioned how the transition with the new retirement program with Ameritas was going. Gavin and Rebecca said employees seem very pleased and a number of employees have transferred their accounts over to Ameritas. Several one to one consultations with employees have been arranged.

3. Ancillary Services Report

Rebecca Cooke, COO informed the group on the COVID -19 Vaccination Mandates. KCHS developed Religious and Clinical Exemptions for employees as well as Policies and Procedures required for staying in compliance with CMS Regulations. Twenty-Four employees remain unvaccinated at this time. Human Resources has received (21) exemption requests and (3) Part-Time employees unsure. Employees as of right now, have until December 5, 2021 to get the first vaccine, January 4, 2022 to get the second vaccine.

A revenue/expense overview of the Rehabilitation Department was reviewed with the group.

Hire/Terms – Employee Relations: A Dietary Aide and Environmental Services hire were made this month with zero terminations. Recruitment for Acute RN or LPN (nights), Clinic Provider, and Medical Coder are ongoing.

4. CEO Reports

I. Outpatient Services Update

- Outpatient Services Update – Urology recruitment remains on going with RPM
- Surgery Equipment – For the last three years Stryker has provided (free of charge) a second set of power tools in case of malfunction or floor drop. Stryker and KCHS Administration will need to make a decision on carrying a second set of equipment in the near future.
- DHHS Hospital Survey – On November 19, 2021 KCHS received notice that KCHS is in compliance with the DHHS Hospital Survey that took place in August, 2021.

II. Medical Staff Recruitment

- Dr. Shelby Liesmeyer has officially signed on with KCHS beginning in September 2023. She and her husband will be looking for a house in Minden over the next two years.
- In December we hope to have a final decision on a fifth Family Medicine Physician from the Kearney area that is considering a full-time position to our Medical Staff.

III. Cerner “Community Works” Program

- “Go-Live” work continues with our new EMR Program.

With no further business the meeting adjourned at 1:46 PM. The motion was seconded. Voting aye: Abrahamson, Stadler, McBride, Olson and Hanson. Motion carried.

IX. Other Comments/Communications:

Date of the next monthly meeting is **December 29, 2021** in the Functional Health Area beginning at Noon.

Chairman

Secretary