



Board of Trustees
MINUTES
January 26, 2022

The monthly meeting of the Governing Board of Kearney County Health Services met in the Functional Health Room of Kearney County Health Services, 727 East First Street, Minden Nebraska, Wednesday, January 26, 2022.

Notice of the meeting was posted at Kearney County Health Services, Hospital, Minden Medical Clinic, Minden Post Office, Minden Exchange Bank and www.kchs.org under Board of Trustees. A Board Packet with an agenda of the meeting, minutes, and other pertinent information was e-mailed to each Board member prior to the meeting.

I. Call to Order and Roll Call

Chairman McBride called the meeting to order at 12:03 pm and called attention to the public meeting laws that are posted in the meeting room. Present :

Board Members

Jeff Hanson
Stephen Olson
Sam Stadler
Dick McBride-Chairman
Clark Abrahamson

County Board of Supervisors

Brent Stewart-Absent

Others:

Cindy Ramsey-Minden Courier

KCHS Medical Staff

Dr. Douglas Althouse

KCHS Staff

Luke Poore, CEO
Gavin Blum, CFO
Rebecca Cooke- Director of Operations
Janell Shelton-Clinic Director
Kendra Brown, CNO Hospital
Mark Klabunde, Pharmacy Director
Kathy Middleswart, Quality Director
Connie Jorgensen, Administrative Assistant

II. Public Comments/Communication: Notes of thanks were sent to KCHS from the family of Don Overleese and the Phyllis Finkner family.

III. Approval of Minutes

Action Taken: A motion was made by Stephen Olson to approve the meeting minutes of the regular meeting on December 29, 2021. The motion was seconded. Voting aye: Olson, McBride, Stadler, Abrahamson and Hanson. Motion carried.

IV. Old Business:

V. New Business

1. Election of Officers- Nominations for officers for Kearney County Health Services Board of Trustees for the year 2022 were opened. A motion was made by Stephen Olson to nominate Dick McBride as chairman. The motion was seconded. Mr. McBride accepted the nomination. Clark Abrahamson moved that nominations for chairman cease and a vote be tallied. The motion was seconded. Voting aye: Abrahamson, Olson, Stadler and Hanson; Abstaining: McBride. Motion carried.

Nominations for secretary were opened. Jeff Hanson nominated Stephen Olson as secretary. The motion was seconded. Mr. Olson accepted the nomination. Clark Abrahamson moved that nomination for secretary cease. Voting aye: Hanson, McBride, Stadler and Abrahamson; Abstaining: Olson. Motion carried. The meeting continued with Chairman McBride presiding.

2. AIRVQ Humidifier Integrated Flow Generator-CNO Kendra Brown, explained the reason for the generator which is designed to exceed the ISO standard for respiratory humidification and up to 60 L/min of supplemental oxygen.

It has proven to be the standard for Covid-19 patients vs BiPaP unit but can be used for any patient with respiratory distress. A variety of nasal, tracheostomy and mask interfaces can be delivered with the flow generator. Discussion ensued. Total cost for the generator is \$8,308.31. A motion was made by Stephen Olson to approve the purchase request. The motion was seconded. Voting aye: Abrahamson, Hanson, McBride, Olson and Stadler. Motion carried.

VI. Reports

1. Kearney County Medical Fund:

a. Luke Poore, CEO informed the group that the main focus for the Kearney County Medical Fund will be the annual golf tournament this spring.

2. Financial / Statistical Report and Update

a. Financial/Statistical Report for December 2021 as presented by Gavin Blum, CFO.

Balance Sheet	Current Year	YTD	Comments
Cash and Cash equivalents	\$10,764,150	\$10,889,601	
Total Current Assets	\$15,681,003	\$15,394,119	
Net Capital Assets	\$12,565,128	\$12,665,658	
Total Assets	\$28,246,131	\$28,059,778	All projects have been capitalized except Facility Master Planning and EMR Conversion to Cerner
Total Current Liabilities	\$3,150,780	\$3,317,885	
Total Net Assets & Liabilities	\$28,246,131	\$28,059,778	

Profit and Loss Statement	DEC 2021	Budget Amt	YTD	Comments
Clinic Revenue	199,549	183,841	1,314,202	
Gross Patient Service Revenue	1,836,485	1,489,661	10,516,950	18% over budget 6 months into FY ; 27% over prior yr
Net Patient Service Revenue	1,334,501	1,207,653	7,741,045	
Other Operating Revenue	152,636	112,500	806,795	340 B Best on record
Total Operating Expenses	1,257,508	1,149,274	7,124,368	YTD 3% over Budget
Income (loss) from Operations	229,629	170,879	1,143,473	
Net Earnings (Loss)	234,075	188,695	1,568,398	

Financial Indicators	DEC 2021	NOV 2021	Comments
Days of Cash on Hand	334	357	
Days in Patient Accounts Receivables	50	43	
Accounts Payable Register	1,488,274.08	1,616,051.07	

Statistics	DEC 21	NOV 21	Comment
Acute+ Swing Bed + Medicare +Observation Days	136	165	
Lab Procedures	3095	3027	
Radiology Total	364	235	
Physical Therapy	1078	1103	
Cardiac Rehab	27	32	
Out Patient Surgery	39	28	
Specialty Clinic Visits	169	129	
ER Visits	108	96	
Total Minden Clinic Visits+ Nurse Visits+ Telehealth visits	816	864	
Senior Life Solutions Units	149	139	

b. Bad Debt Report

Bad Debt DECEMBER	NOVEMBER	FY Average 2021	FY Average 2020	FY Average 2019
\$51,770.94	\$30,685.15	\$34,000	\$40,840	30,391

Gavin concluded the Financial/Statistical Reports and Updates.

Action taken: A motion was made by Clark Abrahamson to approve the Financial/Statistical/report. The motion was seconded. Voting aye: Stadler, McBride, Olson, Abrahamson and Hanson. Motion carried. A motion was made by Stephen Olson to approve the Bad Debt report. The motion was seconded. Voting aye: Olson, Hanson, Abrahamson, Stadler, and McBride. Motion carried.

3. a. Ancillary Services Report

Rebecca Cooke outlined the Operations Report for January 2022:

Covid-19 Update: CMS Vaccination Mandate has changed again - New deadlines were reported from Feb 1, 2022 through March 16, 2022. Our supply of COVID testing was very low. Temporary public COVID testing option has been established at the Fairgrounds in coordination with Two Rivers Public Health Department. Patients and community can sign up for free testing. (As of today we received a new supply of testing kits).

Senior Life Solutions and Rehabilitation continue to increase in patient numbers.

Employment numbers for KCHS is at an all-time high of 224 since Long Term Care was closed.

HIM filled the position of a full time coder.

b. Hire/Terms=Employee Relations: Currently Recruiting

Position	Department	Status
RN or LPN	Acute Nights	Part Time
Housekeeper	Environmental Services	Full or Part Time
Clinic Nurse or Medical Assistant	Clinic	Full Time

4. CEO Reports

a. *Outpatient Services Update*-Urology clinic plans are ongoing.

b. *Medical Staff Recruitment*-Katie Odvody, PA completed a passed her board certification exam on January 13, 2022. She will begin her practice on March 7, 2022. Brandon Jahnke, MD is assisting during clinic hours Tuesday and Thursdays.

c. *Cerner "Community Works" Program*-Data requests from Cerner have been sent and departments are beginning to prepare for the official Cerner Build Kickoff. Super-users have been selected.

d. *Policies, New and Revised*-Policies were given to the Board members prior to the meeting for their review. A motion was made by Sam Stadler to approve the policies as presented. The motion was seconded. Voting aye: Stadler, Abrahamson, Hanson, McBride and Olson.

Policies approved January 25, 2022

- a) Covid-19 Vaccination Policy-Human Resources/Safety/Infection Control (Revised)
- b) Medical Exemption Request Form (Covid-19 Vaccine) –Human Resources
- c) Religious Accommodation Request Form (Covid-19)-Human Resources
- d) Emergency Equipment and Supplies-Cardiac Rehab (Revised)
- e) Mass Transfusion Protocol and Transfusion of Uncross Matched Blood Products-Acute/Emergency Room (New)
- f) Transfer of Patients Receiving Blood Transfusion-Acute/Emergency Room (New)
- g) Pediatric Blood Transfusion-Acute /Emergency Room (New)
- h) ER Pediatric Trauma Transfer Guidelines –Acute/Emergency/Room
- i) Therapeutic Interchange/Formulary Policy-Acute /Medical Staff/Pharmacy (New)
- j) Nurse Call System Policy-Acute/Laboratory/Radiology/EVS/Safety (New)
- k) Administration of IV Zofran-Acute /Pharmacy (Revised)
- l) COVID Monoclonal Antibody Use Guidelines-Acute/Medical Staff/Pharmacy (New)
- m) Reporting Adverse Drug Reactions –Acute/Pharmacy (Revised)
- n) Reference Material for Medication Safety Policy-Acute /Pharmacy (Revised)
- o) Admin Contrast Media- Radiology (Revised)
- p) Mammography QA/MQSA-Radiology (Revised)
- q) Quality Control-Radiology (Revised)

6. *Medical Staff Report*- Dr. Doug Althouse reported for the medical staff that he believed that the clinic is running smoothly but busy since the departure of Tiffany Weeder, ARNP and Doug Wulf, ARNP transitioning to ER services. Having Dr. Jahnke and adding ER coverage from 8am- 5pm has proven to be very beneficial as the clinic provider does not have to leave his clinic patients, which can be several hours depending on the circumstances.

VIII. Executive Session

At 12:50 pm, a motion was made by Clark Abrahamson to go into executive session for Charity Care, Credentials, Personnel and Legal issues. **Action Taken:** The motion was seconded. Voting aye: Hanson, Abrahamson, Stadler, McBride and Olson. Motion carried. Other staff left the meeting except Janell Shelton, Luke Poore, and Gavin Blum. **Action**

taken: At 1:30 pm, a motion was made by Clark Abrahamson to come out of executive session. The motion was seconded. Voting aye: Stadler, Abrahamson, Olson, Hanson and McBride. Motion carried.

Out of Executive Session/Action Taken

Action Taken: Clark Abrahamson made a motion to approve the application/reappointment of medical staff as presented by Janell Shelton, Clinic Director. The motion was seconded. Voting aye: Hanson, Abrahamson, Stadler, McBride, and Olson. Motion carried.

Name	Title	Scope of Practice	Appointment	Reappointment	Active Staff	Consulting Staff	Affiliate Staff	Locums	Association
Jon Becker	PA	Family Med		X			X		KCHS
Troy Kluthe	CRNA	Anesthesia		X			X		Kearney Anesthesia
Donna Smith	CRNA	Anesthesia		X			X		Kearney Anesthesia
John Shandera	CRNA	Anesthesia		X			X		Kearney Anesthesia
Timothy Conner	MD	Radiology		X		X			Plains Radiology
Brandon Jahnke	MD	Family Med		X				X	KCHS
Barbara Fisher	LIMHP	Mental Health	X				X		KCHS
Kelly Stevenson	PA-C	Pain Management	X				X		Grand Island Pain Relief
Shannon St. Clair	MD	Radiology	X			X			Plains Radiology
Richard Bose	MD	Pain Management	X			X			Grand Island Pain Relief
Andrea Clement	PA-C	Pain Management					X		Terminated No Longer Working for Grand Island Pain Relief

With no further business the meeting adjourned at 1:31 pm.

IX. Other Comments/Communications:

Date of the next monthly meeting is **February 23, 2022** in the functional health area beginning at noon.

Chairman

Secretary