



**KEARNEY COUNTY  
HEALTH SERVICES**

## Phlebotomist / Lab Assistant

<b>Department Name:</b>	Laboratory Services
<b>Reports To:</b>	Director of Laboratory Services
<b>Position Status:</b>	Full-Time
<b>Days and Hours:</b>	Monday – Friday (typically four 10-hour shifts)

<b>Duties:</b>	<ul style="list-style-type: none"><li>• Performs blood draw or venipuncture services as the front line representation of the Laboratory.</li><li>• Positively identify patient before drawing specimens. Escort patients to and from hospital or clinic locations.</li><li>• Use proper phlebotomy practices when collecting specimens, adhering to all relevant safety standards.</li><li>• Draw blood using sterilized needles, vials, or other equipment.</li><li>• Assist with urine collections when needed.</li><li>• Ensure optimal quality and quantity of samples</li></ul>
<b>Qualifications:</b>	<ul style="list-style-type: none"><li>• High School graduate or GED required</li><li>• Prior phlebotomy experience preferred</li><li>• Phlebotomy certification a plus</li><li>• Must have superior customer service skills as the front line of patient access</li><li>• Basic Life Support (BLS)</li><li>• Must be able to operate electronic medical record EMR and lab information system (LIS) efficiently</li></ul>
<b>Physical Requirements:</b>	<ul style="list-style-type: none"><li>• Regularly required to walk and stand for long periods of time</li><li>• Must be able to frequently lift and/or move more than 50 pounds</li></ul>
<b>Benefits:</b>	<ul style="list-style-type: none"><li>• Competitive Wage</li><li>• Benefit package including: Health, Dental, and Vision Insurance, Company-Paid Life Insurance, Voluntary Life Insurance, Retirement Matching, AFLAC Supplemental Insurance</li><li>• Medical Credits</li><li>• Wellness Benefits</li><li>• Tuition Assistance and Continuing Education Allowance</li></ul>

*If interested please complete a Kearney County Health Services application online at [www.kchs.org](http://www.kchs.org) or return to: [info@kchs.org](mailto:info@kchs.org), 727 East St., Minden, NE 68959, or fax 308-832-3403. For additional information or questions, contact Human Resources at 308-832-3400 ext. 2727 or [bgrams@kchs.org](mailto:bgrams@kchs.org).*



W: 308.832.3400  
F: 308.832.3417



[www.kchs.org](http://www.kchs.org)



727 East First Street  
Minden, NE 68959