



**Board of Trustees
MINUTES
April 27, 2022**

The monthly meeting of the Governing Board of Kearney County Health Services met in the Functional Health Room of Kearney County Health Services, 727 East First Street, Minden, Nebraska on Wednesday, April 27, 2022.

Notice of the meeting was posted at Kearney County Health Services, Hospital, Minden Medical Clinic, Minden Post Office, Minden Exchange Bank and www.kchs.org under Board of Trustees. A Board Packet with an agenda of the meeting, minutes, and other pertinent information was emailed to each Board member prior to the meeting.

I. Call to Order and Roll Call

Chairman McBride called the meeting to order at 12:02 PM and called attention to the public meeting laws that are posted in the meeting room. Chairman McBride also welcomed AJ Dalhgren to the Board of Trustees and introductions were made.

Present:

Board Members

Jeff Hanson
Stephen Olson
Sam Stadler
Dick McBride - Chairman
AJ Dalhgren

KCHS Medical Staff

Katie Odvody, PA

KCHS Staff

Luke Poore, CEO
Gavin Blum, CFO (*Absent*)
Kendra Brown, CNO
Rebecca Cooke, COO
Janell Shelton, Director of Primary Care (*Absent*)
Mark Klabunde, Director of Pharmacy
Kathy Middleswart, Director of Quality/IC
Connie Jorgensen, Administrative Assistant

County Board of Supervisors

Brent Stewart

Others

Cindy Ramsey (*Minden Courier*)

II. Public Comments/Communication

A Thank You from the Minden Post Prom Committee for donation was acknowledged. As well as a "Thank You" from Judy Anderson, Renee Grams and Family, and the Family of Betty Loseke for plants at funeral services. Thank you for the book "Lift Up Thine Eyes" from the family of Dolly Grams and Shane B. Johnson and a thank you from KAAS for medical supplies and support.

III. Approval of Minutes

Action Taken: A motion was made by Sam Stadler to approve the meeting minutes of the regular meeting of March 30, 2022. The motion was seconded. Voting aye: Olson, McBride, Stadler, Dalhgren and Hanson.

Motion carried.

IV. Old Business

None

V. New Business

None

VI. Reports

1. Kearney County Medical Fund

Luke Poore, CEO reported that the Fund has approached Andrew Olson to replace Jim Edgecombe. Plans are ongoing for the 18th Annual Golf Tournament scheduled for July 15, 2022 at Awarii Dunes.

Balance Sheet	March	February
Total Current Assets	\$16,740,383	\$16,659,124
Net Capital Assets	\$12,315,382	\$12,380,901
Total Assets	\$29,055,764	\$29,040,024
Total Current Liabilities	\$3,536,413	\$3,530,009
Net Assets	\$22,626,092	\$22,577,348
Net Assets and Liabilities	\$29,055,764	\$29,040,024

2. Financial / Statistical Report and Update

a. Financial/Statistical Report for March 2022 as reported by Luke Poore, CEO.

Profit and Loss Statement	March 2022	Budget	YTD	Comments
Net Operating Revenue	\$1,218,340	\$1,320,153	\$12,547,508	Under budget with Dr. Schopp out; Tiffany Weeder Transition out of practice.
Total Operating Expenses	\$1,216,658	\$1,149,274	\$10,796,791	4% over budget
Income (loss) from Operations	\$1,681	\$170,879	\$1,750,717	
Net Earnings (Loss)	\$48,744	\$188,695	\$2,067,561	Received \$40,000 from COVID Ship Grant

Financial Indicators	MAR 2022	FEB 2022
Days of Cash on Hand	387	333
Days in Patient Accounts Receivables	51	53
Accounts Payable Register	1,136,668.98	948,623.45

Statistics	March 2022	February 2022
Acute, Swing Bed, Observation Days	78	112
Lab Procedures	3133	2688
Radiology Total	389	350
Physical Therapy Total	992	841
Cardiac Rehab	62	67
Out Patient Surgery	31	23
Specialty Clinic Visits	194	154
ER Visits	82	71
Total Minden Clinic Visits & Nurse Visits	823	710
Senior Life Solutions Units	162	155

b. Bad Debt Report

March 2022	February 2022	FY Average 2021	FY Average 2020	FY Average 2019
\$35,524.71	\$35,318.80	\$34,000	\$40,840	\$30,391

Luke concluded the Financial/Statistical Reports and Updates.

Action Taken: A motion was made by Stephen Olson to approve the Financial & Statistical Report. The motion was seconded. Voting aye: Stadler, Dahlgren, Hanson, McBride and Olson. Motion carried.

Action Taken: A motion was made by Sam Stadler to approve the Bad Debt Report. The motion was seconded. Voting aye: Stadler, Dahlgren, Hanson, McBride, and Olson.

Motion carried.

3. Monthly Quality Assurance Report

At the Quality Assurance meeting held on April 21, 2022, the following departments reported. Kathy Middleswart explained each department project, and reviewed progress of each towards Quality Initiatives.

- Business Office
- Acute Care
- Surgery
- Clinic
- Infection Control

Five incident reports were also reviewed. The 2021 report from the Nebraska Hospital Association Scorecard for ER to Discharge/Transfer time was also reviewed.

Action Taken: A motion was made by Stephen Olson to approve the Quality Assurance Report as given by Kathy Middleswart. The motion was seconded. Voting aye: Dahlgren, Hanson, McBride, Olson and Stadler.

Motion carried.

4. Ancillary Services Report

Rebecca Cooke, COO outlined the Operations Report for April 2022

- Rebecca Cooke discussed the physical rehabilitation department, stating the consistency of the department with volumes. Lindsey Krull, PT is out on maternity, and looks to return Full-Time in May 2022. Valarie Grollmes, PTA whom was hired PRN, has been assisting Ross Oberg, PT and Mary Luktemeier, PT with both inpatient and outpatient therapy.
- Senior Life Solutions while still at 7 patients, will be adding a couple more in the next couple weeks with patient intakes scheduled. The limit of 10 patients was discussed for group treatment, however, with some titrating down; this can be flexible based on enrollment of patients.
- Marketing data was shared with the Board of Trustees. Opportunities looking into the next budget year to bring further visibility into Kearney County Health Services will be a priority.
- Current Human Resource standing with terminations and active recruitments were discussed as shown below. Overall, retention still remains strong, and recruitment continues to grow adding tremendous FTE volume overall the past few years.

Separations

Position	Department	Status
Maintenance Tech	Plant	Full-Time
Environmental Services Tech	Environmental Services	Full-Time

Recruiting

Position	Department	Status
RN or LPN	Acute (<i>Night</i>)	Full time
Lab Tech or Phlebotomist	Laboratory	Full Time
LPN	Outpatient & Specialty Clinic	Full Time
Environmental Services Tech	Environmental Services	Full-Time

Employment Numbers

Total Employees	Full Time	Part Time/PRN
117	92	26

5. CEO Report

a. Outpatient Services Update

inReach Health has identified an Urologist. Administration is working on meeting with the provider and the Medical Staff as well as arranging a schedule for a monthly clinic.

b. Medical Staff Recruitment

UNMC Residents and the addition of Katie Odvody, PA has improved schedules in the clinic. Having dedicated providers in the ER has improved access to clinic appointments as well as good continuity for ER processes and procedures. Dr. Althouse and Luke are working closely to for the right model for the future.

c. Cerner "Community Works" Program

Due to Cerner staffing shortages the conversion with Cerner Program conversion will be postponed by 60-90 days. Administration is working with Cerner's Account Executive to find a solution to this delay and the ramifications we could incur.

d. Policies, New and Revised

- Crossmatch – Laboratory (Revised)
- Transfusion Reactions – Laboratory (Revised)
- Mono II Rapid Test, Cardinal Health – Laboratory (Needs Approval)
- C-Diff Quik Complete – Laboratory (New)
- Strep A+ FIA, Sofia – Laboratory (New)
- Endoscope Reprocessor Using OER-Elite – Surgery (New)
- Manual Endoscope Processing Procedure – Surgery (Revised)
- Care of the Cataract Surgical Patient – Surgery (Revised)
- Rapid Sequence Intubation – Acute/Emergency Room (Revised)
- Procedure for Preparing Patient Rooms for Surgical Patients – Surgery (Revised)
- MRI Contrast Media – Radiology (Revised)
- ER Standing Orders – Emergency Room (Revised)
- Use of the Airvo 2 Humidified High Flow Oxygen Delivery Device – Acute (New)
- Swing Bed Dental Services – Acute (Revised)
- Employee Grievance – Human Resources (Revised)
- Inclement Weather – Human Resources (Revised)
- Employee Assistance Program (EAP) – Human Resources (Revised)
- Use of Vocera Communication Device – Acute/Radiology/Laboratory/Enviro (New)
- No Surprises Act Policy (New)
- No Surprises Act Procedures (New)
- GFE Data Collection Template (New)

6. Medical Staff Report

Katie Odvody, PA reported that the clinic has been busy. She is enjoying her job here and is anxious to gain more patients. No concerns were voiced from other medical staff members.

VIII. Executive Session

Action Taken: At 12:45 PM, a motion was made by Stephen Olson to go into executive session for Charity Care, Credentials, Personnel and Legal issues. The motion was seconded. Voting aye: Hanson, Dahlgren, Stadler, McBride and Olson.

Motion carried.

Other staff left the meeting except Janell Shelton, Rebecca Cooke and Luke Poore.

Action taken: A motion was made by Stephen Olson to come out of executive session at 1:28 pm. The motion was seconded. Voting aye: Stadler, Dahlgren, Olson, Hanson and McBride.
Motion carried.

NAME	TITLE	SCOPE PRACTICE	APPOINT	REPOINT	ACTIVE	CONSULTING	AFFILIATE	LOCUMS	Association
Benjamin Huls	CRNA	Anesthesia		X			X		Kearney Anesthesia Associates
Stephen McCormack	MD	Radiology		X		X			GI Radiology Associates
Kallpesh Ganatra	MD	Pulmonology		X		X			Hastings Pulmonary and Sleep Clinic
TERMINATION									
Margaret McCready	IMHP	Mental Health							Provider Passes Away

Out of Executive Session/Action Taken

Action Taken: Stephen Olson made a motion to approve the application/reappointment of medical staff as presented by Janell Shelton. The motion was seconded. Voting aye: Hanson, Dahlgren, Stadler, McBride, and Olson.
Motion carried.

With no further business the meeting adjourned at 1:16 PM.

IX. Other Comments/Communications

Date of the next monthly meeting is **June 1, 2022** in the Functional Health Area beginning at noon.

Dick McBride, Chairman

Stephen Olson, Secretary