



**Board of Trustees
Minutes
October 5, 2022**

The September Board of Trustees Meeting of Kearney County Health Services met in the Functional Health Room of Kearney County Health Services, 727 East First Street, Minden, Nebraska on Wednesday, October 5, 2022. Notice of the meeting was posted at Kearney County Health Services, Hospital, Minden Medical Clinic, Minden Post Office, Minden Exchange Bank and www.kchs.org under Board of Trustees. A Board Packet with an agenda of the meeting, minutes, and other pertinent information was emailed to each Board member prior to the meeting.

I. Call to Order and Roll Call

In the absence of Chairman McBride, Stephen Olson called the meeting to order at 12:01 PM and called attention to the public meeting laws that are posted in the meeting room.

Present:

Board Members

AJ Dahlgren
Jeff Hanson
Dick McBride, Chairman
Stephen Olson, Secretary
Sam Stadler

KCHS Medical Staff

Katie Quichocho, PA-C

KCHS Staff

Luke Poore, CEO
Gavin Blum, CFO
Kendra Brown, CNO
Rebecca Cooke, COO
Janell Shelton, Director of Primary Care
Mark Klabunde, Director of Pharmacy
Kathy Middleswart, RN, Director of Quality Assurance
Connie Jorgensen, Administrative Assistant

County Board of Supervisors

Brent Stuart

Others

Cindy Ramsey (*Minden Courier*)

II. Public Comments/Communication

Luke Poore, CEO, provided the Board of Trustees with "Thank You" letters provide on behalf of Angie Althouse in recognition for sponsoring Parent-Teacher Conference lunches, as well as the families of Euella Johnson and Jeannette Rupprecht for the "Lift Up Thine Eyes" books that Kearney County Health Services assists with sponsoring.

III. Approval of Minutes

Action Taken: A motion was made by Sam Stadler to approve the meeting minutes of the regular meeting of August 31, 2022 (regular meeting).

Absent and Not Voting: McBride

Motion Carried.

IV. Old Business

None

V. New Business

1. Baxter Infusion/Syringe Pumps Proposal

Mark Klabunde, Director of Pharmacy, requested the purchase of 15 Spectrum Infusion Pumps and 2 Novum IQ Syringe pumps. The current infusion pumps are showing error signs or not working at all intermittently. The syringe pumps, mainly used in ER and post-surgery, are inoperable. The infusion pumps will use the same tubing we have on hand and will wirelessly update as well as be compatible with Cerner our new EMR. Baxter Healthcare Corporation submitted a quote of \$41,000 for the items.

Action Taken: AJ Dahlgren made a motion to approve the purchase of the Infusion Pumps and Syringe pumps. The motion was seconded. Voting aye: Olson, Stadler, Dahlgren and Hanson.

Absent and Not Voting: McBride
Motion Carried.

VI. Reports

1. Kearney County Medical Fund

Luke Poore updated the Board of Trustees on Harvest Lunches sponsored by the Kearney County Health Services Medical Fund, being served at Grain Elevators located in Keene, Minden, and Hildreth. The Fund Committee will be present as well as Kearney County Health Services personnel to assist in serving.

In regards to the Kearney County Health Services Medical Fund, Gavin Blum, CFO, provided the Board of Trustees with a review of the investments within the Nebraska Community Foundation.

Kearney County Health Services Fund		7/1/2021 to 6/30/2022
ASSETS		
1111	Cash - Affiliated Funds	197,585.44
1475	L-T Investment (75Eq/25FI)	222,033.57
TOTAL ASSETS		419,619.01
TOTAL ASSETS 6/30/2021		467,851.90
CHANGE IN ASSETS OVER PAST YEAR		(48,232.89)
REVENUES		
4875	Market Value Changes (75Eq/25FI)	(44,140.17)
TOTAL REVENUES		(44,140.17)
EXPENSES		
7211	Other Fees - Credit Card Fees	3.06
7215	Support Fee for Endowed Accounts	2,589.66
7216	Support Fee For Non-Perm Account	600.00
7217	Affiliation Fee	900.00
TOTAL EXPENSES		4,092.72
NET SURPLUS/(DEFICIT)		(48,232.89)

2. KCHS Financial /Statistical Report and Update

a. Statistical / Financial Report for August 2022 as reported by Gavin Blum, CFO.

BALANCE SHEET	AUGUST	JULY
Total Current Assets	16,707,285	16,572,185
Net Capital Assets	12,012,114	12,088,063
Total Assets	28,719,399	28,660,248
Total Current Liabilities	1,463,734	1,472,179
Net Assets	24,432,153	24,343,083
Net Assets and Liabilities	28,719,399	28,660,248

PROFIT and LOSS STATEMENT	AUGUST 22	JULY 22	BUDGET	YTD
Net Operating Revenue	1,323,499	1,396,699	\$1,437,418	2,620,197

Total Operating Expenses	1,272,596	\$1,238,557	\$1,305,919	2,549,568
Income (Loss) from Operations	50,903	158,142	\$131,499	\$70,629
Net Earnings (Loss)	89,067	\$170,252	\$181,698	120,904

FINANCIAL INDICATORS	FY 2022	JULY 22	AUGUST 22
Days of Cash On Hand	372	373	371
Days in Patient Accounts Receivable (Gross)	49	56	49

STATISTICAL SUMMARY	AUGUST	STAT
IP Days	38	LEAST SINCE MARCH 2021
Lab Procedures	2,979	MOST SINCE MARCH 2022
Ultrasounds	25	3 RD MOST EVER
Vascular Procedures	18	MOST EVER
ER Visits	107	3 RD MOST EVER
Specialty Clinic Visits	144	1,728 PROJECTED (1,931 IN 2022)
Clinic Visits	905	9,108 PROJECTED (9,177 IN 2022)
PROVIDER		STAT
Dr. Douglas Althouse, MD	171	MOST CLINIC VISITS SINCE JANUARY 2022
Jon Becker, PA-C	41	MOST EVER VISITS HE'S EVER HAD
Dr. Andy Craig, MD	179	MOST CLINIC VISITS SINCE FEBRUARY 2020
Renee Grams, APRN	83	MOST CLINIC VISITS SINCE JULY 2013
Shannon Kuehn, APRN	126	MOST CLINIC VISITS SINCE AUGUST 2017
Katie Quichocho, PA	122	MOST CLINIC VISITS SINCE SHE STARTED
Dr. Shelby Liesemeyer, MD	122	MOST CLINIC VISITS FOR A RESIDENT

BAD DEBT REPORT AND AVERAGES				
AUGUST 2022	JULY 2022	FY AVG 2022	FY AVG 2021	FY AVG 2020
\$42,448.21	\$96,043.22	\$36,040	\$43,982	\$40,840

With no questions Gavin Blum, CFO finished the Financial Reports.

Action Taken: A motion was made by Sam Stadler to approve the Financial, Statistical, and Bad Debt Reports. The motion was seconded. Voting aye: Olson, Stadler, Dahlgren, and Hanson.

Absent and Not Voting: McBride

Motion Carried.

3. Quality Assurance Report

Director of Quality Assurance, Kathy Middleswart, reported on the Quality Assurance activities for August 2022, discussing specifically what each department was currently reporting on for quality. Reports were given by Maintenance, Pharmacy, Material Management, Rehabilitation, and Wound Care, Informatics and Swing Bed Stroundwater Project. Kathy discussed that (10) incident reports were reviewed and discussed at the month Quality Assurance Meeting.

Lastly, Kathy touched on how employee flu shots will be made available for staff in October, with the deadline request of October 31, 2022.

4. Ancillary Services Report

Rebecca Cooke, COO reviewed the Operations Report for August 2022. Rebecca Cooke touched on Physical Rehabilitation and Senior Life Solutions volumes, reviewing costs and expenses for the month of August. Overall, Shelly Hanson has done an outstanding job during her time here thus far, building the program, and

establishing great contacts for Senior Life Solutions. Physical Therapy continues to stay consistent, likely will begin to see more referrals as we enter further in the Fall season.

Rebecca Cooke also shared data on marketing and social media, as well as touching on opening positions that are actively being recruited for.

Separations

Position	Department	Status
RN	Acute	PRN
Therapist	Senior Life Solutions	PRN

Recruiting

Position	Department	Status
Emergency APRN/PA-C	ER	Full Time
RN or LPN (night)	Acute	Full or PT
Patient Care Technician	Acute	Full or PT

Turnover Rates

Overall	YTD	Prior YTD 2021
0%	9.9%	10.4%

Employment Numbers

August	Total	Full Time	Part Time/PRN	% FTE
120	120	89	31	91.32

Rebecca Cooke, COO, also shared a chart detailing incident reports for the month, and a breakdown of specific areas for which incident reports were documented in the facility.

5. Medical Staff Report ***Agenda item out of printed order***

Katie Quichocho, PA-C, reported how things were coming along well in the clinic, and how she was excited to be picking up a caseload of patients now being approximately six months into her time at Kearney County Health Services.

6. CEO Report

a. Outpatient Services Updates

Urology - Recruitment remains ongoing as discussions have continued with inReach on providing a Urology resource for specialty clinics and procedures in Minden.

Cardiology – Luke Poore stated it was announced that Dr. Alain Efstratiou, MD has provided Nebraska Heart Institute his notice to leave which marks the third Cardiologist from NHI in Kearney to terminate in the last three months. Dr. Douglas Netz (Pioneer Heart Institute), Dr. Douglas Kosmicki (NHI), and Amy Theesen APRN (NHI) will be our coverage for Outpatient Cardiology clinics as we go forward. Discussions will continue for others Cardiology providers in Minden.

b. Medical Staff Recruitment

Luke Poore communicated to the Board of Trustees that Allison Bird, MD will begin her two month residency rotation on November 1, 2022, and will be in Minden through December 31, 2022.

In regards to recruitment for an additional provider in the Emergency Room, recruitment efforts continue looking for a PA/APRN.

c. Cerner “Community Works” Program

Integration Testing Phase 1 and Phase 1 Financial Testing have been completed. Progress on overall build remains a significant concern/priority leading up to Integration Testing Phase 2. Tomorrow (October 6) KCHS and Cerner executive teams will have discussion on what the next move will be.

d. Facility Masking Policy

With the new CDC guidance and recommendations on eliminating facility masking, Luke provided the Board Members a new KCHS policy to adopt as outlined by the KCHS Medical Staff September 26, 2022.

Action Taken: After review and discussion a motion was made by Sam Stadler to approve the policy as presented. The motion was seconded. Voting aye: Dahlgren, Hanson, Olson, and Stadler.

Absent and Not Voting: McBride

Motion Carried.

VII. Other Business

None

VIII. Executive Session:

Action Taken: At 12:40 PM a motion was made by Sam Stadler to go into executive session for Credentials, Charity Care and Personnel issues. The motion was seconded. Voting aye: Hanson, Olson, Stadler, and Dahlgren.

Absent and Not Voting: McBride

Motion Carried.

Other staff left the meeting except Luke Poore, Gavin Blum, Janell Shelton, and Rebecca Cooke. Janell left the meeting at 12:46 PM.

At 1:01 PM, Gavin Blum, Janell Shelton, and Rebecca Cooke left the meeting.

Action Taken: A motion was made by Jeff Hanson to come out of executive session at 1:11 PM. The motion was seconded. Voting aye: Dahlgren, Hanson, Olson, and Stadler.

Absent and Not Voting: McBride

Motion Carried.

Action Taken: A motion was made by Jeff Hanson to approve the applications/terminations listed below to the KCHS Medical Staff as presented by Janell Shelton, Clinic Office Manager. Voting aye: Stadler, Olson, Hanson, and Dahlgren.

Absent and Not Voting: McBride.

Motion Carried.

Name	Title	Scope	Appoint	Reappoint	Active	Consulting	Affiliate	Locums	Courtesy	Association
Amy Theesen	APRN	Cardiology	X			X	X			CHI –Heart Institute
Brad Greisen	CRNA	Anesthesia		X			X		X	Kearney Anesthesia Asso
TERMINATIONS										
Scott Noel	MD	Pathology	11/1/1999							No longer employed
Aina Sileniaks	MD	Pathology	4/24/2013							No longer employed
Loui Rejjal	MD	Cardiology	9/12/2022							No longer employed
Anub John	MD	Cardiology	9/25/2019							No longer employed
Linda Vandivert	LCSW LISW	Mental Health	2/24/2021							No longer employed
Barbara Fisher	Ph.D	Mental Health	1/26/2022							No longer employed

Action Taken: A motion was made by Sam Stadler to approve the Charity Care Application as requested in Executive Session. Voting aye: Olson, Stadler, Dahlgren, and Hanson.

Absent and not voting: McBride

Motion Carried.

IX. Other Comments/Communications

Date of the next monthly meeting is **November 2, 2022** in the Functional Health Area beginning at Noon.

X. Adjournment: With no further business the meeting adjourned at 1:12 PM.

Dick McBride, Chairman

Stephen Olson, Secretary