



**Board of Trustees  
Minutes  
November 30, 2022**

The November meeting of the Board of Trustees of Kearney County Health Services met in the Functional Health Room of Kearney County Health Services, 727 East First Street, Minden, Nebraska on Wednesday, November 30, 2022. Notice of the meeting was posted at Kearney County Health Services, Hospital, Minden Medical Clinic, Minden Post Office, Minden Exchange Bank and [www.kchs.org](http://www.kchs.org) under Board of Trustees. A Board Packet with an agenda of the meeting, minutes, and other pertinent information was emailed to each Board member prior to the meeting.

**I. Call to Order and Roll Call**

In the absence of Chairman McBride Stephen Olson called the meeting to order at 12:00 pm and called attention to the public meeting laws that are posted in the meeting room.

Present:

**Board Members**

AJ Dahlgren  
Jeff Hanson  
Dick McBride, Chairman - *Absent*  
Stephen Olson, Secretary  
Sam Stadler

**County Board of Commissioners**

Brent Stuart

**Others**

Cindy Ramsey (*Minden Courier*)

**KCHS Medical Staff**

Renee Grams, APRN

**KCHS Staff**

Luke Poore, CEO  
Gavin Blum, CFO  
Kendra Brown, CNO  
Rebecca Cooke, COO  
Janell Shelton, Director of Primary Care  
Mark Klabunde, Director of Pharmacy  
Kathy Middleswart, RN, Director of Quality Assurance  
Connie Jorgensen, Administrative Assistant

**II. Public Comments/Communication**

None

**III. Approval of Minutes**

**Action Taken:** A motion was made by Sam Stadler to approve the meeting minutes of the October meeting held on November 9, 2022. The motion was seconded. Voting aye: Hanson, Olson, Stadler, and Dahlgren.

Absent and Not Voting: McBride  
Motion Carried.

**IV. Old Business**

Under Old Business Luke Poore, CEO updated the progress of recent purchases which included the Pyxis Pharmacy System, Ultrasound/ECHO Unit, Infusion/Syringe Pumps, Operating Room Lighting, and Telemetry System upgrade. The capital purchases since July 2022 were discussed with anticipated completion timelines for each.

**V. New Business**

None

## VI. Reports

### 1. Kearney County Medical Fund

Luke reported the Fund Committee will be meeting in December to discuss having a “Day of Giving” event for 2023, as the Kearney County Community Foundation has opted out this year as hosting the event. Luke reported that the Medical Fund Committee has been reviewing options to hold the event in 2023.

### 2. KCHS Financial /Statistical Report and Update

a. Gavin Blum, CFO gave the Statistical / Financial Report for October 2022.

Balance Sheet	October 22	September 22
Total Current Assets	17,178,469	16,707,285
Net Capital Assets	11,795,423	12,012,114
Total Assets	28,973,892	28,719,399
Total Current Liabilities	1,569,417	1,463,734
Net Assets	24,653,368	24,432,153
Net Assets and Liabilities	28,973,892	28,719,399

Statement of Profit/Loss	October	Budget	YTD	Comments
Net Operating Revenue	1,482,394	1,437,418	5,559,297	
Total Operating Expenses	1,354,499	1,305,919	5,202,993	INCREASED CONTRACTS, IT, CRNA + ACUTE SUPPLIES, DRYER, ROOFTOP CONDENSER; ETC.
Income (Loss) from Operations	127,895	131,499	356,304	
Non-Operating Revenue	16,017	50,199	124,233	
Net Earnings (Loss)	143,912	1,81,698	480,537	

Financial Indicators FY 2023			
	August 2022	September 2022	October 2022
Days of Cash on Hand	371	350	350
Days in Patient Accounts Receivable (Gross)	49	45	45

Statistical Summary	October	Statistic
Laboratory Tests	2,871	2 <sup>ND</sup> Most since March 2022
Mammograms	58	Record Month
MRIs	11	Tied for Most since August 2021
Dexascans	15	Tied for Second Most since July 2021
Outpatient Procedures	46	3 <sup>RD</sup> Most Ever
Specialty Clinic Visits	154	1,788 Projected (Had 1,931 in FY 2022)
Clinic Visits	748	8,790 Projected (Had 9,177 in FY 2022)
Provider	Statistic	
Cade Craig, MD	168	Most since January 2022
Katie Quichocho PA-C	114	2 <sup>ND</sup> Most Starting March 2022
Shannon Kuehn, APRN	108	2 <sup>ND</sup> Most since February 2022

Accounts Payable Register (Gross)	October	September
Payroll & Check-Runs	1,255,159.75	1,089,145.28

Bad Debt Report & Averages				
October 2022	September 2022	FY Avg 2022	FY Avg 2021	FY Avg 2020
\$46,048.71	\$22,789.82	\$52,000	\$43,982	\$40,840

**Action Taken:** A motion was made by Sam Stadler to approve the Financial and Statistical Report and Bad Debt Report for October 2022. The motion was seconded. Voting aye: Olson, Stadler, Dahlgren, and Hanson.

Absent and Not Voting: McBride  
Motion Carried.

3. Quality Assurance Report

Director of Quality Assurance, Kathy Middleswart, reported on the Quality Meeting held on November 23, 2022. Departments reporting were Social Services, Utilization Review, Dietary, Outpatient Services, Human Resources, Emergency Room, Health Information Management, Nuclear Medicine, Cardiac Rehabilitation, and Senior Life Solutions. Kathy communicated that the State Trauma Certification Surveyors will be back in February 2023. Jeff Hanson inquired about the overtime report given by Human Resources. More clarification will be given at the next meeting.

**Action Taken:** A motion was made by Sam Stadler to approve the Quality Assurance Report as given. The motion was seconded. Voting aye: Olson, Stadler, Dahlgren, and Hanson.

Absent and Not Voting: McBride  
Motion Carried.

4. Ancillary Services Report

Rebecca Cooke, COO reviewed the Operations Report for October 2022. Rebecca summarized the revenue and expense review for both Physical Rehabilitation and Senior Life Solutions. Rebecca stated that current enrollment within the Senior Life Solutions Program is (7) patients, and that the group continues to do a great job getting out to bring exposure to the services offered within.

Rebecca rounded out discussion regarding marketing and social media data points, while also touching on recruitment. Regarding recruitment, Rebecca mentioned a new position being opened for an internal Information Technology (IT) resource versus what it currently is with it being 100% contracted out.

Luke Poore, CEO commented that with contracted rates slightly increased, it was again reviewed what this could look like with hiring someone onsite full-time to assist with project turnarounds for IT, but also response to issues at a similar cost. Brent Stewart, County Chair and Hospital County Liaison, inquired if there could be an opportunity to share resources regarding IT and potential needs for the County. With that, it was discussed possibly looking at making two hires as opposed to one hire.

**Hires**

Position	Department	Status
Patient Care Tech	Acute	Part-Time

**Recruiting**

Position	Department	Status
Information Technology Network Specialist <i>(New Position)</i>	Administration	Full Time
APRN or PA	ER	Full Time
RN or LPN (Night)	Acute	Full time

**Turnover Rates**

October 22	YTD	Prior YTD 2021
0%	11.6%	12.3%

**Employment Numbers**

October 22	Total	Full-Time	Part-Time/PRN	FTEs
	121	90	31	99.48

A table showing the different categories of incident reports was shared with the Board of Trustees as well by Rebecca Cooke.

## 5. CEO Report

### Outpatient Services Updates

Luke Poore reported that Dr. Michael MacDonald had been recruited by In Reach Health to begin outreach in Nebraska for Urology Services. Luke Poore stated he was relocating from Michigan to work full-time with inReach and had planned on receiving his Nebraska licensure in late December 2022 - January 2023. Unfortunately Dr. MacDonald had a death in his family and will have to put future plans on hold. We do have a possible Urologist in Lincoln that may be interested in providing clinic.

Luke Poore reported that discussions have begun with a group termed "Restorix Health." Luke communicated that the group has a very similar model for staffing such as the Senior Life Solutions program. Luke stated Restorix Health provides all staff for the program except for a provider presence which is provided by the hospital. There could be a couple different options to provide a provider for this, which Luke stated he would update the board as it comes along.

### Medical Staff Recruitment

Luke reported that the Emergency Room provider recruitment is ongoing in search for the right fit. Allison Bird, MD, a new UNMC resident started in November 1 and will be onsite through December 31, 2022.

### Cerner "Community Works" Program

Luke updated the Board of Trustees that the new Conversion date is March 13, 2023, and has been confirmed and agreed upon by all parties. The engagement between KCHS and Cerner is much improved. Integration Testing 1.5 is scheduled for December 5, 2022. Previous Integration Testing was severely limited due to a lack of Core Build by Cerner personnel. At this time we are on a much better path. In the next 30 days, mapping of charges with services will be a big focus along with getting Specialty Clinic and Ambulatory rounded out with successful builds for adequate testing prior to conversion. All other areas seem to be going quite well.

### Policies for approval

None provided this month.

## 6. Medical Staff Report

Renee Grams, APRN gave a brief Medical Staff Report. Renee stated that Allison Bird, MD, a 3<sup>rd</sup> year UNMC resident, has been here and working out very well. The clinic has been busy with strep, sore throats, influenza and RSV. Larger area hospitals are very busy with near to full capacity and short staff issues.

## VII. Other Business

None

## VIII. Executive Session

**Action Taken:** At 12:35 PM, a motion was made by Jeff Hanson to go into executive session for Credentials, Charity Care and Personnel. The motion was seconded. Voting aye: Olson, Stadler, Hanson, and Dahlgren.

Absent and Not Voting: McBride

Motion Carried.

Other staff left the meeting except Luke Poore, Gavin Blum, Janell Shelton, and Rebecca Cooke.

Janell Shelton left the meeting at 12:40 PM.

**Action Taken:** A motion was made by Jeff Hanson to come out of executive session at 1:08 PM. The motion was seconded. Voting aye: Dahlgren, Hanson, Olson, and Stadler.

Absent and Not Voting: McBride  
Motion Carried.

**Action Taken:** A motion was made by AJ Dahlgren to approve the Credential applications listed below to the KCHS Medical Staff as presented by Janell Shelton, Clinic Office Manager. Voting aye: Stadler, Olson, Hanson, and Dahlgren.

Absent and Not Voting: McBride  
Motion Carried.

Name	Title	Scope	Appoint	Reappoint	Active	Consulting	Affiliate	Locums	Courtesy	Association
Matthew Prasch	CRNA	Anesthesia		X			X			Kearney Anesthesia
Jodie Scheele	PA-C	Radiology		X			X			GI Radiology ; Kearney Radiology; Heartland Radiology

**Action Taken:** A motion was made by Sam Stadler to approve the Charity Care Application as presented by Gavin Blum, CFO. Voting aye: Stadler, Olson, Dahlgren, and Hanson.

Absent and Not Voting: McBride  
Motion Carried.

**IX. Other Comments/Communications**

Date of the next monthly meeting is December 28, 2022 in the Functional Health Area beginning at noon.

**X. Adjournment**

With no further business the meeting adjourned at 1:09 PM.

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Dick McBride, Chairman

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Stephen Olson, Secretary