



**Board of Trustees
Minutes
December 28, 2022**

The December meeting of the Board of Trustees of Kearney County Health Services met in the Functional Health Room of Kearney County Health Services, 727 East First Street, Minden, Nebraska on Wednesday, December 28, 2022. Notice of the meeting was posted at Kearney County Health Services, Hospital, Minden Medical Clinic, Minden Post Office, Minden Exchange Bank and www.kchs.org under Board of Trustees. A Board Packet with an agenda of the meeting, minutes, and other pertinent information was emailed to each Board member prior to the meeting.

I. Call to Order and Roll Call

In the absence of Chairman McBride Stephen Olson called the meeting to order at 12:00 PM and called attention to the public meeting laws that are posted in the meeting room.

Present:

Board Members

AJ Dahlgren
Jeff Hanson
Dick McBride, Chairman - *Absent*
Stephen Olson, Secretary
Sam Stadler

KCHS Medical Staff

Diane Jackson, APRN

KCHS Staff

Luke Poore, CEO
Gavin Blum, CFO
Kendra Brown, CNO
Rebecca Cooke, COO
Janell Shelton, Director of Primary Care
Mark Klabunde, Director of Pharmacy
Kathy Middleswart, RN, Director of Quality Assurance
Connie Jorgensen, Administrative Assistant

County Board of Commissioners

Brent Stuart

Others

Cindy Ramsey (*Minden Courier*)

II. Public Comments/Communication

Luke acknowledged a letter from Lisa Sinsel, Executive Director of the Nebraska Kidney Association for a \$200.00 gift supporting the Augie Nelson Memorial Golf Tournament. Also acknowledged were "Thank You" comments from two employees for the end of year bonus.

III. Approval of Minutes

Action Taken: A motion was made by Sam Stadler to approve the meeting minutes of the November meeting held on November 30, 2022. The motion was seconded. Voting aye: Hanson, Olson, Stadler, and Dahlgren.

Absent and Not Voting: McBride

Motion Carried.

IV. Old Business

Under Old Business Luke Poore, CEO updated the progress of recent purchases which included the Pyxis Pharmacy Upgrade, Baxter Infusion/Syringe Pumps and the Telemetry System Upgrade. The Operating Room Lights are installed and operational and the Ultrasound/ECHO upgrade is on site.

V. New Business

None

VI. Reports

1. Kearney County Medical Fund

Luke reported that the Fund Committee will meet in early January 2023. Luke Poore updated the Board of Trustees that Kevin Raun provided the Medical Fund a gift of grain of 60 bushels. Luke Poore stated arrangements were made for sale, and funds were deposited into the Medical Fund account.

2. KCHS Financial /Statistical Report and Update

a. Gavin Blum, CFO gave the Statistical / Financial Report for November 2022.

Balance Sheet	November 2022	October 2022
Total Current Assets	17,169,297	17,178,469
Net Capital Assets	11,692,802	11,795,423
Total Assets	28,862,099	28,973,892
Total Current Liabilities	1,412,939	1,569,417
Net Assets	24,722,544	24,653,368
Net Assets and Liabilities	28,862,099	28,973,892

Statement of Profit & Loss	November 2022	Budget	YTD
Net Operating Revenue	1,315,087	1,437,418	6,874,385
Total Operating Expenses	1,252,583	1,305,919	6,455,576
Income (Loss) from Operations	62,504	131,499	418,809
Non-Operating Revenue	6,671	50,199	130,904
Net Earnings (Loss)	69,175	181,698	549,713

Financial Indicators FY 2023			
	September 2022	October 2022	November 2022
Days of Cash on Hand	347	350	374
Days in Patient Accounts Receivables (Gross)	45	45	46

Statistical Summary	November 2022	Statistic
Acute Days	27	Most since January 2022
Ultrasounds	10	Least since April 2020
Nuclear Medicine	2	Least since July 2020
Cardiac Rehabilitation	24	Least since January 2016 (7 years)
Emergency Room Visits	72	Least since February 2022 (9 months)
Specialty Clinic Visits	150	1,790 Projected (1,931 in 2022)
Primary Care Visits	744	8,818 Projected (9,177 in 2022)
Dr. Douglas Althouse, MD	154	2 nd most clinic visits this FY
Dr. Andy Craig, MD	4	Tied for most Acute Patients since Oct 21
Dr. Cade Craig, MD	493	Personal High for 3-Month Stretch

Accounts Payable Register (Gross)	November 2022	October 2022
2 Payrolls & 3 Check-Runs (An extra check-run occurred in November)	1,436,869.79	1,255,159.75

Bad Debt Report & Averages				
November 2022	October 2022	FY Average 2022	FY Average 2021	FY Average 2020
\$61,335.06	\$46,048.71	\$57,000	\$43,982	\$40,840

Action Taken: A motion was made by Sam Stadler to approve the Financial and Statistical Report and Bad Debt Report for November 2022. The motion was seconded. Voting aye: Olson, Stadler, Dahlgren, and Hanson.

Absent and Not Voting: McBride

Motion Carried.

3. Quality Assurance Report

Director of Quality Assurance, Kathy Middleswart, reported on the Quality Meeting held December 15, 2022. Departments reporting were Infection Control, Laboratory, Environmental Services, Maintenance, Pharmacy, Materials Management and Informatics.

The Committee also reviewed and discussed 3 incident reports.

Action Taken: A motion was made by AJ Dahlgren to approve the Quality Assurance Report as given. The motion was seconded. Voting aye: Olson, Stadler, Dahlgren, and Hanson.

Absent and Not Voting: McBride

Motion Carried.

4. Ancillary Services Report

Rebecca Cooke, COO reviewed the Operations Report for December 2022. Rebecca Cooke reported on Senior Life Solutions, and the continuity of patients looking back the past few months. Rebecca mentioned current active patients was sitting at six total, and how the Senior Life Solutions team has been great about getting exposure to the program as a resource for KCHS. Physical Rehabilitation was also noted on their progress and continued growth.

Rebecca Cooke also made note to the Board of Trustees that there were no separations or hires during the reported time period.

Hires

Position	Department	Status
(2) Information Technology Network Specialists	Administration	Full-Time
APRN	Emergency Room	Full-Time

Recruiting

Position	Department	Status
RN / LPN (Nights)	Acute	Full Time

Turnover Rates

November 2022	YTD	Prior YTD 2021
0%	11.6%	12.2%

Employment Numbers

November 2022	Total	Full-Time	Part Time/PRN	% FTE
	125	92	34	97.48

Rebecca Cooke also provided a review of Incident Reports filed for the month, which will be reviewed at the next Safety Committee Meeting as well.

5. CEO Report

Outpatient Services Update

Luke Poore, CEO communicated to the Board of Trustees that administration continues to be in contact with inReach on a Urology clinic to share a Urologist’s time with a couple of neighboring hospitals. Urology services continue to be in high demand, contributing to the challenge of finding the time of an Urologist.

Luke Poore also commented on the recruitment of a Wound Care provider through Restorix Health. Through communication with Restorix Health and Kearney County Health Services, it seems obvious to proceed with a

collaborative agreement for Wound Care. The question remains on identifying a Wound Care provider to head the actual program through Wound Care Nurse support provided by Resotrix Health. Luke stated there will be a few options for this, and does not want to rush without review all options.

Emergency Room Provider

Luke communicated that Jordan Kohtz, APRN has accepted KCHS's offer as a full-time Emergency Room provider. Jordan has experience as an ICU nurse and hospitalist in the Hastings and Grand Island area. Jordan is planning to begin his practice in Minden on March 20, 2023. Secondary to this hire, Jon Becker (Physician Assistant) will adjust to a set, 33-hour ER shift per week, with a planned full retirement in the Fall of 2023.

Medical Provider Rotations

Touching on UNMC residency rotations, Luke stated that Dr. Allison Bird, MD will finish her rotation December 31, 2022 and Zachary Ehresman, MD will begin his rotation on January 4, 2023. Tysen McDowell (Physician Assistant Student) will also begin a rotation starting January 2023.

Cerner "Community Works" Program

Luke communicated that the Cerner conversion planned for March 13, 2023, continues to progress much better than it was looking in the Early-Fall. The week of Integration Testing Phase II is set for the week of January 16, 2023. Luke stated he would update board at the January Board Meeting, but continues to feel like the group is getting closer and closer to what we expected when signed with Cerner in the summer of 2021.

Lastly, Luke touched on that with Medical Staff not meeting in the month of December annually, that there were no policies up for review this month. However, Luke stated that the annually Fire Marshall Survey was conducted this week, and no deficiencies were found.

6. Medical Staff Report

Diane Jackson, APRN, reported that Jordan Kohtz, APRN is certainly a welcomed addition to the ER team and that Medical Staff is excited, and looking forward to his start time. Diane also mentioned that the Medical Staff has appreciated having UNMC resident Dr. Allison Bird in the clinic for the past few weeks, and really just having UNMC residents circulate looking back on the last year.

VII. Other Business

None

VIII. Executive Session:

Action Taken: At 12:45 PM, a motion was made by Jeff Hanson to go into Executive Session. The motion was seconded. Voting aye: Olson, Stadler, Hanson, and Dahlgren.

Absent and Not Voting: McBride

Motion Carried.

Other staff left the meeting except Luke Poore, Gavin Blum, and Rebecca Cooke. Brent Stewart, County Board of Commissioners Representative was invited by Stephen Olson to stay for Executive Session.

Action Taken: A motion was made by Jeff Hanson to come out of executive session at 1:04 PM. The motion was seconded. Voting aye: Dahlgren, Hanson, Olson, and Stadler.

Absent and Not Voting: McBride

Motion Carried.

A motion was made by Jeff Hanson to adjourn the meeting at 1:05 PM. The motion was seconded. Voting aye: Stadler, Dahlgren, Hanson, and Olson.

Absent and Not Voting: McBride

Motion Carried.

IX. Other Comments/Communications

Date of the next monthly meeting is January 25, 2023 in the Functional Health Area beginning at Noon.

Dick McBride, Chairman

Stephen Olson, Secretary